

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
FEBRUARY 7, 2017 – 7:00 p.m.**

VIII. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

RPT-20-17 Approve Board Meeting Minutes

RPT-21-17 Approve the January, 2017 Code of Conduct Report

RPT-22-17 Approve the January, 2017 Enrollment Report

RPT-23-17 Approve the January, 2017 HIB Report

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

Mr. Goldstein _____ Mrs. Gordon _____

RPT-20-17 Approve Board Meeting Minutes

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Reorganization and Regular Open and Closed Board Minutes for January 5, 2017.

RPT-21-17 Approve the January, 2017 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the January, 2017 Code of Conduct Report.

RPT-22-17 Approve the January, 2017 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the January, 2017 Enrollment Report.

RPT-23-17 Approve the January, 2017 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the January, 2017 HIB Report.

FINANCE/FACILITIES

FIN-99-17 Approve Acceptance of Report of Treasurer of School Monies – December, 2016

FIN-100-17 Approve Acceptance of the Board Secretary's Report – December, 2016

FIN-101-17 Approve Acceptance of the Board of Education's Monthly Certification Budgetary
Major Account/Fund Status

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
FEBRUARY 7, 2017 – 7:00 p.m.**

- FIN-102-17 Approval for Payment of Bills and Claims – February 7, 2017
- FIN-103-17 Approve Line Item Transfers – January, 2017
- FIN-104-17 Approve Acceptance of the Cafeteria Report – December, 2016
- FIN-105-17 Approve the Travel and Work Related Expenses
- FIN-106-17 Approve Building Use Requests
- FIN-107-17 Approve Extra Pay for Erik Mortensen and Sallee Lorenzen, Classroom Aides for Assistance with a Student in Chorus Before School
- FIN-108-17 Approve a Psychiatric Evaluation for a Student
- FIN-109-17 Approve a Psychiatric Evaluation for a Student
- FIN-110-17 Approve a Psychiatric Evaluation for a Student
- FIN-111-17 Approve Home Instruction for a Student
- FIN-112-17 Approve the Notice of Awarded E-Rate Contracts for the 2017-2018 School Year
- FIN-113-17 Bond Redemption - Series 2013
- FIN-114-17 Waiver of Requirements - Special Education Medicaid Initiative (SEMI) Program–2017-2018
- FIN-115-17 Approval of Annual Payment to PERS Employer Pension Liability
- FIN-116-17 Approval of the Submission of an Amendment to the IDEA Application - FY 2017
- FIN-117-17 Approve Payment to Staff for Participation in the Preschool/ Kindergarten Open House
- FIN-118-17 Approve Payment of Overtime to Catherine Overbeck for the Kindergarten Open House
- FIN-119-17 Approve the Solicitation of a Request for Proposal for Food Service Management Company
- FIN-120-17 Approve Signatory Changes to the Student Activity Account at Lakeland Bank
- FIN-121-17 Approve Amy Ludwig VanDerwater, Author, to Visit Lester C. Noecker School
- FIN-122-17 Approve the 2016-2017 Nursing Services Plan
- FIN-123-17 Approve the Lead Drinking Water Testing Sampling Plan

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

Mr. Goldstein _____ Mrs. Gordon _____

- FIN-99-17 Approve Acceptance of the Report of the Treasurer of School Monies – December 31, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Treasurer of School Monies for the periods ending December 31, 2016.

- FIN-100-17 Approve Acceptance of the Board Secretary's Report – December, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Board Secretary's Report for the period ending December 31, 2016.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
FEBRUARY 7, 2017 – 7:00 p.m.**

FIN-101-17 Approve the Board of Education’s Monthly Certification Budgetary Major Account/Fund Status

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves, that pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of December 31, 2016 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FIN-102-17 Approval for Payment of Bills and Claims – February 7, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves, the payment of the Bills and Claims for the period ending February 7, 2017:

General Fund-Bills & Claims	\$377,196.11
General Fund-Payroll	\$442,191.82 through 1/31/17
Fund 60	\$15,096.47

FIN-103-17 Approve Line Item Transfers – January, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves, the Budget Transfers for the month of January, 2017 in the amount of \$6,097.75 as per N.J.S.A. 18A:8.1.

FIN-104-17 Approve Acceptance of the Cafeteria Report – December, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the periods ending December, 2016.

FIN-105-17 Approve the Travel and Work Related Expenses

RESOLVED, upon the recommendation of the Superintendent, that in accordance with the travel Policy No. 6471, the Board hereby approves the payment of the following travel related expenses, which is effective as of the date set forth below:

Staff Member:	Lynn Cummings
Event:	Bullying 101 for Counselors
Location:	Monroe Township, NJ
Purpose:	On-line-Research Based Updates

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
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FEBRUARY 7, 2017 – 7:00 p.m.**

Date: January 3, 2017 - Retroactive
Cost: \$25.00

Staff Member: Lynn Cummings
Event: Anti-Bullying Bill of Rights
Location: Monroe Township, NJ
Purpose: On-line-Overview of the Law
Date: January 4, 2017 - Retroactive
Cost: \$25.00

Staff Member: Scott Gorman
Event: NJSBA Leadership Regional Training Conference
Location: Montville, NJ
Purpose: School Board Training
Date: February 4, 2017 - Retroactive
Cost: Registration Fee: \$50.00

Staff Member: Kathleen Shelley
Event: McKinney-Vento Updates
Location: West Orange, NJ
Purpose: Annual Training
Date: February 10, 2017
Cost: Mileage at OMB rate

Staff Member: Laurie Martell
Event: NJ Assoc. for Health, Physical Education, Recreation and Dance
Location: Long Branch, NJ
Purpose: Annual Conference
Date: February 27, 2017
Cost: Registration Fee: \$70.00
Mileage at OMB rate

Staff Member: Kathleen Shelley
Event: NJ National Association of Social Workers
Location: Atlantic City, NJ
Purpose: Annual Conference
Date: May 1, 2017
Cost: Registration: \$290.00
Mileage at OMB rate

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
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**LESTER C. NOECKER SCHOOL
FEBRUARY 7, 2017 – 7:00 p.m.**

Staff Member: Scott Gorman
 Event: NJSBA Governance II Workshop
 Location: Mountain Lakes, NJ
 Purpose: Mandated Annual Training
 Date: May 11, 2017
 Cost: Mileage at OMB rate

Staff Member: Jason Bohm
 Event: NJASBO Annual Conference
 Location: Atlantic City, NJ
 Purpose: Seminars and Updates for Business Administrators
 Date: June 7-9, 2017
 Cost: Lodging, M&IE
 Mileage at OMB rate

FIN-106-17 Approve the Building Use Requests
 RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Building Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
School Play Wizard of Oz	1/23, 1/30, 2/6, 2/13, 2/27, 3/6, 3/13/17	3:30pm-5:00pm	Mondays	Play Rehearsal	MPR
School Play Wizard of Oz	1/24, 1/31, 2/7, 2/14, 3/7/17	7:00pm-8:30pm	Tuesdays	Play Rehearsal	Music Room
School Play Wizard of Oz	3/20/17	5:00pm-9:00pm	Monday	Play Rehearsal	MPR
School Play Wizard of Oz	3/21/17	5:00pm-9:00pm	Tuesday	Play Rehearsal	MPR
School Play Wizard of Oz	3/18/17	12:00pm-5:00pm	Saturday	Play Rehearsal	MPR
HSA Science Explorers	2/28/17	3:30pm-4:30pm	Tuesday	Make-up Day	Classrooms

FIN-107-17 Approve Extra Pay for Erik Mortensen and Sally Lorenzen, Classroom Aides for Assistance with a Student in Chorus before School

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves extra pay for Erik Mortensen and Sally Lorenzen, classroom aides, for their assistance with a student in Chorus before school, alternating one day/week for one (1) hour at a rate of \$18.50/hr., retroactive, beginning January 17, 2017 not to exceed two (2) additional hours per person, per month.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
FEBRUARY 7, 2017 – 7:00 p.m.**

FIN-108-17 Approve a Psychiatric Evaluation for a Student

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a psychiatric evaluation for Student No. 9508983799, services provided by Dr. Mark Faber, at a rate of \$550.00.

FIN-109-17 Approve a Psychiatric Evaluation for a Student

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a psychiatric evaluation for Student No. 8039182384, services provided by Dr. Mark Faber, at a rate of \$550.00.

FIN-110-17 Approve a Psychiatric Evaluation for a Student

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a psychiatric evaluation for Student No. 9173165702, services provided by Dr. Ellen Platt, at a rate of \$750.00.

FIN-111-17 Approve Home Instruction for a Student

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves ten (10) hours a week of home instruction for Student No. 9173165702 with services provided jointly by Jennifer Luzzi, Lisa Vareka, Diane Mai and Nicole Ashby, at a rate of \$55.00 per hour retroactive to February 1, 2017.

FIN-112-17 Approve the Notice of Awarded E-Rate Contracts for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the rejection of all voice services proposals and the submission of E-Rate Form 471 to E-Rate Consultants LLC approving the agreements below following a period of open solicitation of multiple quotes for the 2017-2018 school year through the e-rate process:

Comcast
Verizon

FIN-113-17 Bond Redemption - Series 2013

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a total Series 2013 interest payment of \$109,525.00 on March 1, 2017 to The Chase Manhattan Bank for the Roseland Board of Education.

**BOARD OF EDUCATION
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**LESTER C. NOECKER SCHOOL
FEBRUARY 7, 2017 – 7:00 p.m.**

FIN-114-17 Waiver of Requirements - Special Education Medicaid Initiative (SEMI) Program–2017-2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following resolution:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-2018 budget year, and

Whereas, the Roseland Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty (40) Medicaid eligible classified students for the 2017-2018 budget year, and

Now Therefore Be It Resolved that the Roseland Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Essex an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2017-2018 school year.

FIN-115-17 Approval of Annual Payment to PERS Employer Pension Liability

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the annual payment of the PERS Employer Pension Liability in the amount of \$98,214.00.

FIN-116-17 Approval of the Submission of an Amendment to the IDEA Application - FY 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of an amendment to the Fiscal Year 2017 IDEA Grant Application reflecting the revised usage of funding on tuition and accepts the grant award of the funds upon subsequent approval.

FIN-117-17 Approve Payment to Staff for Participation in the Preschool/ Kindergarten Open House

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to approve the retroactive payment of \$55.00/hour not to exceed one (1) hour to Daniella Rivera, Jenna Buccelli, Elissa Eccleston, Lori McGrath, Ashley Safir, Frances Noronha, and Lynn Cummings for their participation in the Preschool/Kindergarten Open House on January 17, 2017.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
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FEBRUARY 7, 2017 – 7:00 p.m.**

FIN-118-17 Approve Payment of Overtime to Catherine Overbeck for Kindergarten Open House

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to approve the retroactive payment of one (1) hour of overtime in the amount of \$34.29 to Catherine Overbeck for Preschool/Kindergarten Open House on January 17, 2017.

FIN-119-17 Approve the Solicitation of a Request for Proposal for Food Service Management Company

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the solicitation of a Request for Proposal (RFP) for a Food Service Management Company for multiple years commencing in the 2017-2018 school year.

FIN-120-17 Approve Signatory Changes to the Student Activity Account at Lakeland Bank

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the signatory changes to the Student Activity Account at Lakeland Bank, effective March 1, 2017, as follows:

Business Administrator: Jason M. Bohm

Principal: Robyn Greenwald

Administrative Assistant to the Superintendent: Catherine Overbeck*

**If and when approved in PER-65-17*

FIN-121-17 Approve Amy Ludwig VanDerwater, Author, to Visit Lester C. Noecker School

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Amy Ludwig VanDerwater, an author, to visit Lester C. Noecker School on March 10, 2017 to facilitate assemblies on writing at a cost of \$2,214.26.

FIN-122-17 Approve the 2016-2017 Nursing Services Plan

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2016-2017 Nursing Services Plan.

FIN-123-17 Approve the Lead Drinking Water Testing Sampling Plan

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Lead Drinking Water Testing Sampling Plan and Quality Assurance Project Plan.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
FEBRUARY 7, 2017 – 7:00 p.m.**

PERSONNEL/MANAGEMENT

- PER-62-17 Approve Amended Salary for Lisa Lapone, Classroom Aide
PER-63-17 Approve Amended Salary for Sally Lorenzen, Classroom Aide
PER-64-17 Approve Theresa Garcia as a Substitute Nurse for the 2016-2017 School Year
PER-65-17 Approve the Reassignment of Catherine Overbeck as Administrative Assistant to the Superintendent
PER-66-17 Approve a Morning Supervisor Substitute for the 2016-2017 School Year
PER-67-17 Approve Mark Mansour as the 2017 Summer Enrichment Coordinator

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____
Mr. Goldstein _____ Mrs. Gordon _____

- PER-62-17 Approve Amended Salary for Lisa Lapone, Classroom Aide

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an amended salary for Lisa Lapone, classroom aide, who has been trained in Applied Behavior Analysis (ABA) principles, in the amount of \$500.00, for a revised annual salary of \$21,500.00.

- PER-63-17 Approve Amended Salary for Sally Lorenzen, Classroom Aide

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an amended salary for Sally Lorenzen, classroom aide, who has been trained in Applied Behavior Analysis (ABA) principles, in the amount of \$500.00, for a revised annual salary of \$20,525.00.

- PER-64-17 Approve Theresa Garcia as a Substitute Nurse for the 2016-2017 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Theresa Garcia as a substitute nurse at a rate of \$125.00/day for the 2016-2017 school year.

- PER-65-17 Approve the Reassignment of Catherine Overbeck as Administrative Assistant to the Superintendent

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the reassignment of Catherine Overbeck as the Administrative Assistant to the Superintendent, Position Control No. 012, at an annual salary of \$68,300.00, pro-rated from

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FEBRUARY 7, 2017 – 7:00 p.m.**

the effective date of March 1, 2017 with a new employment contract for the remainder of the 2016-2017 school year.

PER-66-17 Approve a Morning Supervisor Substitute for the 2016-2017 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Kathleen Shelley as a morning supervisor substitute for the 2016-2017 school year at a rate of \$10 per day.

PER-67-17 Approve Mark Mansour as the 2017 Summer Enrichment Coordinator

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Mark Mansour as the 2017 Summer Enrichment Coordinator at a stipend of \$3,500.00.

CURRICULUM AND INSTRUCTION

C&I-29-17 Approve 2016-2017 School Field Trips

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

Mr. Goldstein _____ Mrs. Gordon _____

C&I-29-17 Approve 2016-2017 School Field Trips

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following school field trips for the 2016-2017 school year. *This class field trip was rescheduled from January 20, 2017 to January 27, 2017 due to Buehler double booking.

Grade	Class Trip	Date	Purpose
3	Buehler Challenger & Science Center	*1/27/17	Science & Space

POLICIES, REGULATIONS AND BYLAWS

PRB-16-17 Approve on Second Reading the Revised/New Policies, Regulations, Bylaws

PRB-17-17 Approve a First Reading of Revised/New Policies, Regulations, Bylaws

**BOARD OF EDUCATION
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FEBRUARY 7, 2017 – 7:00 p.m.**

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

Mr. Goldstein _____ Mrs. Gordon _____

PRB-16-17 Approve on Second Reading the Revised/New Bylaws, Policies, Regulations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves on second reading and adopts the following policies/regulations:

Regulation No. 2430R	Co-Curricular Activities
Regulation No. 5111R	Eligibility of Resident/Nonresident Students
Regulation No. 5200R	Attendance
Regulation No. 5308R	Student Health Records
Regulation No. 5310R	Health Services
Regulation No. 5513R	Care of School Property
Regulation No. 5751R	Sexual Harassment of Students
Regulation No. 5860R	Rules for Safety Patrol Members
Regulation No. 6422R	Budget Transfers
Regulation No. 6470R	Payment of Claims
Regulation No. 7420R	Handling and Disposal of Body Wastes and Fluids
Regulation No. 7420.1R	Bloodborne Pathogen Exposure Control Plan
Regulation No. 7420.2R	Chemical Hygiene

PRB-17-17 Approve a First Reading of Revised/New Bylaws, Policies, Regulations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a first reading of the following policies/regulations:

Policy No. 1510	Americans with Disabilities Act (M)
Regulation No. 1510R	Americans with Disabilities Act (M)
Policy No. 2415.30	Title I-Educational Stability for Children in Foster Care (M)
Policy No. 2418	Section 504 of the Rehabilitation Act of 1973-Students (M)
Regulation 2418R	Section 504 of the Rehabilitation Act of 1973-Students (M)
Policy No. 5116	Education of Homeless Children
Regulation No. 5116R	Education of Homeless Children
Policy No. 5330.04	Administering an Opioid Antidote
Regulation No. 7420.2R	Chemical Hygiene (M)
Policy No. 8330	Student Records (M)
Regulation No. 8330R	Student Records (M)

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IX. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on any topic** during the three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after the public portion of the meeting has concluded. Everyone has the freedom to speak but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

X. CORRESPONDENCE

XI. OLD BUSINESS

- Srta. Baker
- Live Streaming of Board Meetings

NEW BUSINESS

- Regulations for Hiring/Personnel

XII. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Resolution for Closed Session:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the regular business meeting to discuss matters relating to HIB case no. 2016-2017-002, legal and personnel matters.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board will reconvene in public at _____ p.m. and may take action following the closed session.

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MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

 Mr. Goldstein _____ Mrs. Gordon _____

XIII. REOPEN INTO PUBLIC SESSION

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

 Mr. Goldstein _____ Mrs. Gordon _____

XIV. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

 Mr. Goldstein _____ Mrs. Gordon _____

Next Board Meeting is on Thursday, March 16, 2017 at 7:30 p.m., in the Lester C. Noecker Media Center. The Board will also have a Strategic Planning Meeting on February 13, 2017 (Snow Date February 15, 2017) at 7:00 p.m.