

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
FEBRUARY 11, 2020 – 7:30 PM**

I. CALL TO ORDER – Board President

II. STATEMENT OF COMPLIANCE – Open Public Meetings Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, and the agenda has been posted at the appropriate locations, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

- Student Presentation - Grade Six Artifact Museum with Mr. Giumara

V. COMMITTEE REPORTS

- Finance/Facilities
- HSA Liaison

VI. SUPERINTENDENT REPORT

- Noecker News
- Superintendent Updates

VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Business Office Updates
- Budget Updates

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VIII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on any topic** during this three (3) minute period. Any questions should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after the public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

IX. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

RPT-024-20 Approve Board Meeting Minutes

RPT-025-20 Approve the January, 2020 Code of Conduct Report

RPT-026-20 Approve the January, 2020 Enrollment Report

RPT-027-20 Approve the January, 2020 HIB Report

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

RPT-024-20 Approve Board Meeting Minutes

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Reorganization and Regular Board Meeting for January 7, 2020

RPT-025-20 Approve the January 2020 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the January 2020 Code of Conduct Report.

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RPT-026-20 Approve the January 2020 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the January 2020 Enrollment Report.

RPT-027-20 Approve the January 2020 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the January 2020 HIB Report.

FINANCE/FACILITIES

FIN-098-20 Approve Acceptance of the Report of the Treasurer of School Monies – January 2020

FIN-099-20 Approve Acceptance of the Report of the Board Secretary – January 2020

FIN-100-20 Approve Acceptance of the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status – January 2020

FIN-101-20 Approve Payment of Bills and Claims – January 2020

FIN-102-20 Approve the Budgetary Line Item Transfers – January 2020

FIN-103-20 Approve Acceptance of the Cafeteria Report – December 2019

FIN-104-20 Approve Waiver of Requirements for the Special Education Medicaid Initiative (SEMI) Program – 2020-2021

FIN-105-20 Approval of Annual Payment to PERS Employer Pension Liability

FIN-106-20 Approve Travel and Work Related Expenses

FIN-107-20 Approval to Amend the Designation of Signatories

FIN-108-20 Approve Amended Long Range Facilities Plan (LRFP)

FIN-109-20 Approve Occupational and Physical Therapy Evaluations

FIN-110-20 Approve the Update to the Roseland Board of Education 403(b) Plan Document

FIN-111-20 Approve the New Jersey Mandated Pre-tax Commuter Benefit Program

FIN-112-20 Approve the Security System Service Plan Contract with Vector Security

FIN-113-20 Approve the Disposal of 23 Smartboards and 30 Projectors for Recycling

FIN-114-20 Approve the Bid Sale of Old Furniture Items through GovDeals.com

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

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FIN-098-20 Approve Acceptance of the Report of the Treasurer of School Monies – January 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the periods ending January 31, 2020.

FIN-099-20 Approve Acceptance of the Report of the Board Secretary – January 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Board Secretary's Report for the periods ending January 31, 2020.

FIN-100-20 Approve Acceptance of the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status – January 31, 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of January 31, 2020, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FIN-101-20 Approve Payment of Bills and Claims – February 7, 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending February 7, 2020:

General Fund Bills & Claims	\$ 511,537.33	
General Fund Payroll	\$ 523,042.38	through January, 2020
Special Revenue Bills & Claims	\$ 10,300.00	
<u>Cafeteria Fund Bills & Claims</u>	<u>\$ 14,151.81</u>	
<i>Total Payments</i>	<i>\$ 1,059,031.52</i>	

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FIN-102-20 Approve the Budgetary Line Item Transfers – January 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of January 2020, as per N.J.S.A. 18A:8.1.

FIN-103-20 Approve Acceptance of the Cafeteria Report – December 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending December 2019.

FIN-104-20 Approve Waiver of Requirements for the Special Education Medicaid Initiative (SEMI) Program – 2020-2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-2020 budget year, and

WHEREAS, the Roseland Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty (40) Medicaid eligible classified students for the 2019-2020 budget year, and

NOW THEREFORE BE IT RESOLVED, that the Roseland Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Essex an appropriate waiver of the requirements of N.J.A.C. 6A23A-5.3 for the 2020-2021 school year.

FIN-105-20 Approval of Annual Payment to PERS Employer Pension Liability

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the annual payment of the PERS Employer Pension Liability in the amount of \$104,189.00.

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FIN-106-20 Approve the Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the February 11, 2020 list of travel related expenses.

FIN-107-20 Approval to Amend the Designation of Signatories

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve to amend the following as signatory for checks drawn from Roseland Board of Education accounts: Scott Gorman, Board President. The signatures of two such individuals shall be required on all checks in the payment of bills and claims against the Board of Education of the Borough of Roseland from January 7, 2020 through January 2022.

FIN-108-21 Approve Amended Long Range Facilities Plan (LRFP)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the requirements of N.J.A.C. 6A:26-3 et seq., authorizes the necessary amendments to its Long Range Facilities Plan in order to reflect proposed projects.

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes the submission of the aforementioned projects to the Essex County Executive Superintendent of Schools and the New Jersey Department of Education for approval; and be it further

RESOLVED that District Administration, the District Architect and/or the Board Attorney, are hereby authorized to execute those actions deemed appropriate to amend the District's Long Range Facilities Plan.

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FIN-109-20 Approve Occupational and Physical Therapy Evaluations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following occupational and physical therapy evaluations, service being provided by Pediatric Potentials at a cost of \$375.00 per evaluation.

- Occupational Evaluation for Student No. 9234487577
- Occupational Evaluation for Student No. 4217510990
- Occupational Evaluation for Student No. 6128813266
- Occupational Evaluation for Student No. 4950946069
- Occupational Evaluation for Student No. 3042206375
- Physical Therapy Evaluation for Student No. 9234487577

FIN-110-20 Approve the Update to the Roseland Board of Education 403(b) Plan Document

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, in accordance with IRS Regulations, approve the update to the 403(b) Plan Document to include Vanguard, VALIC, and Lincoln Financial as additional Custodial and Annuity contracts.

FIN-111-20 Approve the New Jersey Mandated Pre-tax Commuter Benefit Program

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the New Jersey Mandated, P.L. 2019 c38, Pre-tax Commuter Benefit Program through Ameriflex, P.O. Box 870217, Kansas City, MO, 64187-0217 at a one time set-up cost of \$200.00 and a monthly cost of \$6.00 per participant.

FIN-112-20 Approve the Security System Service Plan Contract with Vector Security

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the security system service plan contract with Vector Security, 15 Roszel Road, Suite 102, Princeton, N.J. 08540 at a cost of \$1,115.40 per year. Second quote with Secure Watch 24, LLC at an annual cost of \$1,500.00.

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FIN-113-20 Approve the Disposal of 23 Smartboards and 30 Projectors for Recycling

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the disposal of 23 Smartboards and 30 Projectors that Ocean Gate School District did not pick-up as a result of a Board approved donation. The items listed on the Disposal List will be picked-up and recycled through Upcycle LLC, Commerce Road, Fairfield, New Jersey, 07004.

FIN-114-20 Approve the Bid Sale of Old Furniture Items through GovDeals.com

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, in accordance with N.J.S.A. 40A:11-36 and Section 18A:18A-21, approve the bid sale of personal property that is no longer needed for public use. The items that will go out for bid will be listed through a government approved on-line auction website called GovDeals.com. The terms of the agreement with GovDeals.com is listed on their website and the Board Secretary's office. Additional information will be provided through a legal notice for bid which will be advertised in the Passaic Herald Newspaper.

PERSONNEL/MANAGEMENT

PER-036-20 Approval of Parent Volunteers for the 2019-2020 School Year

PER-037-20 Approval to Accept the Resignation of Employee No. 100166

PER-038-20 Approve Employee Joanna Franciscone as Leave Replacement for Employee No. 100022

PER-039-20 Approve a Leave for Employee No. 100146

PER-040-20 Approval of Additional Staff for Stipend Duties in 2019-2020

PER-041-20 Approval to Adjust Salary for Employee No. 100388

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

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PER-036-20 Approval of Parent Volunteers for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the list of parent volunteers for the 2019-2020 school year, pending criminal history approval.

PER-037-20 Approval to Accept the Resignation of Employee No. 100166

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to accept the resignation of Employee No. 100166, Position Control No. 084, effective February 14, 2020.

PER-038-20 Approve Employee Joanna Franciscone as Leave Replacement for Employee No. 100022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Joanna Franciscone as a Leave Replacement Teacher, Position Control No. 055, MA, Step 1, prorated salary of \$57,836.00 (pending certification), without benefits effective February 12, 2020.

PER-039-20 Approve a Leave for Employee No. 100146

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approve a leave of absence for Employee No. 100146 commencing on January 29, 2020 and extending through February 11, 2020. Employee may use (10) accumulated sick days during this period to continue to receive salary and health benefits.

PER-040-20 Approval of Additional Staff for Stipend Duties in 2019-2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the additional staff members to perform extra duty beyond their contractual obligations for the 2019-2020 school year.

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PER-041-20 Approval to Adjust Salary for Employee No. 100388

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to adjust salary for Employee No. 100388, Position Control No. 054, from \$18,975.83 to \$ 19,475.83 effective February 1, 2020. This adjustment reflects the \$500.00 stipend for completion of A.B.A. training.

X. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on any topic** during this three (3) minute period. Any questions should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after the public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

XI. OLD BUSINESS

NEW BUSINESS

XII. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:
RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss legal and personnel matters and HIB # 2019-2020-005.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist. The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

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The Board will reconvene in public at _____ p.m. and may take action following the closed session.

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
Mrs. Savarese _____ Mrs. Scaraggi _____

XIII. REOPEN INTO PUBLIC SESSION

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
Mrs. Savarese _____ Mrs. Scaraggi _____

XIX. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
Mrs. Savarese _____ Mrs. Scaraggi _____

**The next Regular Board/Preliminary Budget Meeting will be held on
*Wednesday, March 18, 2020 at 7:30 PM, in the Lester C. Noecker Media Center.**