

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
DECEMBER 8, 2020 – 7:30 PM**

I. CALL TO ORDER – Mr. Gorman, Board President

STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

This regular meeting is being held virtually due to the continued state of emergency as per Executive Order No. 186.

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

V. COMMITTEE REPORTS

- Negotiations Committee
- Finance Committee
- HSA Liaison Update

VI. SUPERINTENDENT REPORT

- Principal Report

VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Agenda Overview
- Budget Calendar

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VIII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

IX. APPROVAL OF ACTION ITEMS BOARD MINUTES/REPORTS

RPT-016-21 Approve Regular & Closed Session Board Meeting Minutes for November 10, 2020

RPT-017-21 Approve the November 2020 Code of Conduct Report

RPT-018-21 Approve the November 2020 Enrollment Report

RPT-019-21 Approve the November 2020 HIB Report

RPT-020-21 Approve the Quarterly Health Office Report

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

RPT-016-21 Approve Regular & Closed Session Board Meeting Minutes for November 10, 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Board Meeting Minutes and the Closed Session Meeting Minutes for November 10, 2020.

RPT-017-21 Approve the November 2020 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the November 2020 Code of Conduct Report.

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RPT-018-21 Approve the November 2020 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the November 2020 Enrollment Report.

RPT-019-21 Approve the November 2020 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the November 2020 HIB Report.

RPT-020-21 Approve the Quarterly Health Office Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the quarterly health office report (September, October, and November 2020) for the 2020-2021 school year.

FINANCE/FACILITIES

FIN-115-21 Approve Acceptance of the Report of the Treasurer of School Monies – November 2020

FIN-116-21 Approve Acceptance of the Report of the Board Secretary – November 2020

FIN-117-21 Approve Acceptance of the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status – December 2020

FIN-118-21 Approve Payment of Bills and Claims – November 30, 2020

FIN-119-21 Approve Acceptance of the Cafeteria Report – October 2020

FIN-120-21 Approve the Budgetary Line Item Transfers – November 2020

FIN-121-21 Approve Acceptance of Financial Audit for the Year Ending June 30, 2020

FIN-122-21 Approve an Occupational Evaluation for Student No. 6588904211

FIN-123-21 Approve an Physical Evaluation for Student No. 8873798811

FIN-124-21 Approve Additional Compensation for Employees

FIN-125-21 Approve the Reallocation of FIN-106-21 for the Coronavirus Relief Fund Grant

FIN-126-21 Approve the Solicitation of a Request for Proposal for Food Service Management Company

FIN-127-21 Approve the Emergency Repair to Circulator Heat Pump by KCG

FIN-128-21 Retroactively Approve the Installation of Wiring in the Server Room for the Plenum Tubing Needed for Fiber Optics in order to Access the Verizon Internet

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**REGULAR BOARD MEETING
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DECEMBER 8, 2020 – 7:30 PM**

FIN-129-21 Approve the ESEA 2019-2020 Carryover Funds in the amount of \$4,573.00

FIN-130-21 Approve the Application for a Security Grant in the Amount of \$24,078.00

FIN-131-21 Approve the Application for the Free Breakfast Program

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

FIN-115-21 Approve Acceptance of the Report of the Treasurer of School Monies – November 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the period ending November 30, 2020.

FIN-116-21 Approve Acceptance of the Report of the Board Secretary – November 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Board Secretary's Report for the period ending November 30, 2020.

FIN-117-21 Approve Acceptance of the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status – November 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of November 30, 2020, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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DECEMBER 8, 2020 – 7:30 PM**

FIN-118-21 Approve the Payment of Bills and Claims – December 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending December 8, 2020:

General Fund Bills & Claims	\$ 209,059.72	
General Fund Payroll	\$ 521,248.27	through November 30, 2020
Special Revenue	\$ 46,371.53	
<u>Cafeteria Fund Bills & Claims</u>	<u>\$ 7,402.25</u>	
Total Payments	\$ 784,081.77	

FIN-119-21 Approve Acceptance of the Cafeteria Report – October 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending October 31, 2020 and November 30, 2020.

FIN-120-21 Approve the Budgetary Line Item Transfers – November 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of November 2020, as per N.J.S.A. 18A:8.1.

FIN-121-21 Approve Acceptance of Financial Audit for the Year Ending June 30, 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Roseland Board of Education findings expressed by the auditing firm of Nisivoccia, LLP, as cited in their reports entitled, Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2020, and Auditors' Management Report (AMR) on Administrative Findings – Financial, Compliance and Performance Fiscal Year Ending June 30, 2020.

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**REGULAR BOARD MEETING
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DECEMBER 8, 2020 – 7:30 PM**

FIN-122-21 Approve an Occupational Evaluation for Student No. 6588904211

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve an Occupational Evaluation for Student No. 6588904211, services provided by Pediatric Potentials at a cost of \$375.00.

FIN-123-21 Approve an Physical Evaluation for Student No. 8873798811

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve an Physical Evaluation for Student No. 8873798811, services provided by Pediatric Potentials at a cost of \$375.00.

FIN-124-21 Approve Additional Compensation for Employees

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve additional compensation for employees presenting at and/or attending evening events.

FIN-125-21 Approve the Solicitation of a Request for Proposal for Food Service Management Company

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the solicitation of a Request for Proposal (RFP) for a Food Service Management Company for multiple years commencing in the 2021-2022 school year.

FIN-126-21 Approve the Reallocation of FIN-106-21 for the Coronavirus Relief Fund Grant

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the reallocation of Agenda Item number FIN-106-21 for the Coronavirus Relief Fund Grant in the amount of \$12,705.00. The funds are to be used for supplies in the purchase of Chromebook computers for students from SHI International, 290 Davidson Ave., Somerset, N.J. 08873 in the amount of \$11,440.00 and the increase in access points in the school for Zoom meetings from New ERA Technologies, 11 Melanie Lane #9, East Hanover, N.J. in the amount of \$1,265.00.

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**REGULAR BOARD MEETING
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DECEMBER 8, 2020 – 7:30 PM**

FIN-127-21 Approve the Emergency Repair to Circulator Heat Pump by KCG.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the emergency repair to the circulator heat pump. The cost of the repair is \$3,986.50. The emergency repair was performed by KCG, 70 Pine Brook Road, Towaco, NJ 07082.

FIN-128-21 Retroactively Approve the Installation of Wiring in the Server Room for the Plenum Tubing Needed for Fiber Optics in order to Access the Verizon Internet

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the installation of the additional wiring in the server room for the Plenum Tubing needed for Fiber Optics in order to access the Verizon Internet. The work was performed by J & J Electrical Construction and Design, 792 Main Road, Towaco, NJ in the amount of \$6,355.00.

FIN-129-21 Approve the ESEA 2019-2020 Carryover Funds in the amount of \$4,573.00

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the ESEA 2019-2020 Carryover Funds as follows:

- Title I \$1,536.00
- Title IIA \$1,000.00
- Title IV \$2,037.00
- Total \$4,573.00

FIN-130-21 Approve the Application for a Security Grant in the Amount of \$24,078.00

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the Business Administrator to apply for a Security Grant in the amount of \$24,078.00 for the purchase of additional security cameras. The purchase of the security cameras is from New Era Technology, 11 Melanie Lane, Suite 9, East Hanover, N.J. 07936, state contract #8599, in the amount of \$44,131.66. The additional \$20,053.66 will come from the Capital Reserve Account in accordance with the Board approved 2020-2021 Budget and the Long Range Facilities Plan.

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**REGULAR BOARD MEETING
AGENDA ITEM**

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DECEMBER 8, 2020 – 7:30 PM**

FIN-131-21 Approve the Application for the Free Breakfast Program

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Business Administrator to apply for the free breakfast program for students through the State of New Jersey.

PERSONNEL/MANAGEMENT

PER-014-21 Approval of the Roseland School District Substitutes for the 2020-2021 School Year

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

PER-014-21 Approval of the Roseland School District Substitutes for the 2020-2021 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the list of Roseland School District Substitutes for the 2020-2021 school year pending criminal history approval.

CURRICULUM AND INSTRUCTION

C&I-021-21 Approval of 2021-2022 District and 12-Month Employee Calendars

C&I-022-21 Approval of the School Safety and Security Plan State of Assurance for the 2020-2021 School Year

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

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DECEMBER 8, 2020 – 7:30 PM**

C&I-021-21 Approval of 2021-2022 District and 12-Month Employee Calendars

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2021-2022 District and 12-Month Employee Calendars.

C&I-022-21 Approval of the School Safety and Security Plan State of Assurance for the 2020-2021 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the School Safety and Security Plan Statement of Assurance for the 2020-2021 school year.

POLICIES, REGULATIONS AND BYLAWS

PRB-009-21 Approve First Reading of Policies/Regulations/Bylaws

PRB-010-21 Approve Second Reading of Policies/Regulations/Bylaws

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

PRB-009-21 Approve First Reading of Policies/Regulations/Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve first reading the following policies/regulations:

Policy No 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
Regulation No. 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
Policy No. 7510	Use of School Facilities
Regulation No. 7510	Use of School Facilities
Policy No. 8561	Procurement Procedures for School Nutrition Programs (M)

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DECEMBER 8, 2020 – 7:30 PM**

PRB-010-21 Approve Second Reading of Policies/Regulations/Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve second reading the following policies/regulations:

Policy No. 1620	Administrative Employment Contracts (M)
Policy 1648.03	Restart and Recovery Plan- Full-Time Remote Instruction (M)
Policy No. 5330.5	Seizure Action Plan (M) (New)
Regulation No. 5330.5	Seizure Action Plan (M) (New)
Policy No. 6440	Cooperative Purchasing (M)
Policy No. 6470.01	Electronic Funds Transfer and Claimant Certification (M)
Regulation No. 6470.01	Electronic Funds Transfer and Claimant Certification (M)
Policy No. 7440	School District Security (M)
Regulation No. 7440	School District Security (M)
Policy No. 7450	Property Inventory (M)
Policy No. 8420	Emergency and Crisis Situations (M)
By-law No. 0164.6	Remote Public Board Meeting During A Declared Emergency (M)

X. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

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DECEMBER 8, 2020 – 7:30 PM**

XI. CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

XII. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:
RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss legal issues and personnel (Employee # 100484).

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board will reconvene in public at _____ p.m. and may take action following the closed session.

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

XIII. REOPEN INTO PUBLIC SESSION

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

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XIV. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

 Mrs. Savarese _____ Mrs. Scaraggi _____

The Reorganization Meeting, which will be immediately followed by the Regular Board Meeting, will be held virtually on January 5, 2021 at 7:30 PM.