

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
December 15, 2022- 7:30 PM**

DATE

December 15, 2022

PRESENT BOARD MEMBERS

Mr. Dudas
Mr. Gesario
Dr. Leddy
Mrs. Savarese

MEETING

Regular Business Meeting

ABSENT

Mrs. Scaraggi

TIME

7:30 PM

ADJOURNED

7:50 PM

OTHERS PRESENT

Mr. Leone
Mrs. Muscara
Community Members

PLACE

Lester C. Noecker School

I. CALL TO ORDER – Board President

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mr. Dudas Present Mr. Gesario Present Dr. Leddy Present
Mrs. Savarese Present Mrs. Scaraggi Absent

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
December 15, 2022- 7:30 PM**

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

This is the last Board meeting in 2022. The district is comprised of a cohesive team working together to benefit the district. The Veteran's Day assembly was a wonderful experience. Everyone was thanked for their feedback on the Comprehensive Health & PE curriculum. All were wished Happy Holidays.

V. COMMITTEE REPORTS

- Finance Committee
Mr. Gesario stated the committee met with Mayor Spango to review the demographic study. The Mayor confirmed that the numbers are accurate. He also confirmed that housing development projects will be built.
- Curriculum Committee
Mr. Gesario stated the Board will be approving registration for a new 1st grade phonics program which includes Orton Gillingham training. This is an area that can be strengthened.
- Special Education Parent Advisory Council
Mr. Dudas stated the first workshop was held last week on Parental Rights.

VI. SUPERINTENDENT REPORT

- Principal Report
- Superintendent Updates
 - HIB Report - we have one HIB case that was investigated and tonight we are asking the BOE to affirm the recommendation.
 - HIB Policy Update
 - We did approve the policy last month but in reviewing it with our attorney, we were notified of additional suggested changes. The update with changes in red will appear on our website.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
December 15, 2022- 7:30 PM**

- Update on CH & PE Curriculum
 - At our last meeting in which the new CH & PE Curriculum was presented, the presentation and draft were available on our website, in the newspapers online and in print. I've received positive feedback about the approach we are taking. The revised Comprehensive Health and Physical Education Curriculum will appear at the January 5th BOE meeting agenda for approval. If approved, parents will receive instruction on how to opt-out.
- Increase Enrolment
 - Based on the demographic report completed in December 2021 the projected increase in enrollment due to the housing developments approved by the Roseland Borough Council, we are exploring all options available to the district to address the increase in the number of students. (Currently 466 students but projected 588 by 2026-2027 school year) The Finance / Facilities committee has discussed several options and at this point the best course of action is to move forward tonight with the approval of an environmental consultant to determine if we have the ability to expand our current building, and if so, what logistical hurdles will need to be addressed given the wetlands and other environmental considerations (ie wildlife). This is the first step in a long process. There will be public meetings scheduled to keep the public informed as we move forward with a possible referendum later next year. (September or December 2023)
- After School Academic Program
 - We have the American Rescue Plan funds that were granted to the district and we are currently looking into the possibility of utilizing those funds to provide an ASAP. The program will run Monday and Wednesdays from approximately January 23rd to May 17th. We had to submit an adjustment to the State of NJ DOE to be able to utilize the funds in the manner we are proposing. I'm confident that it will be approved and we will be able to move forward with the program. The initial steps involve a lot of research and planning. We are starting with approval of Coordinator stipends to continue that planning. We have

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
December 15, 2022- 7:30 PM**

surveyed staff members and we have several interested teachers. We will have teachers approved at the January 5th BOE meeting. Coordinators will begin working to identify a criteria for students and soliciting feedback from teachers in January.

- District Calendar
 - The first day for students will be Tuesday, September 5th and the calendar will continue to include 3 snow days. It will be posted on
 - the website and shared with families.

VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

The budget process has started. Mr, Leone and I met with the administrators and departments to review their projected budgets for next year. We are being very diligent in reviewing all of the needs of the students, staff and facility. Once the entire budget is put together and is reviewed by Mr. Leone and I, we will be meeting with the Finance Committee for review. Next month the budget calendar will be on the agenda for approval.

VIII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

Comments:

Mr. Dermenjian, 58 Roosevelt St, asked if the district requested two proposals for the Environmental Consultant and only one replied and also, if the district needed to request more proposals. Ms. Muscara stated that it is correct that only one consulting firm replied. The architect did confirm that Vandantas LLC is reputable so no other proposals are needed. The district usually requests 2 or 3 proposals.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
December 15, 2022- 7:30 PM**

Mr. Dermenjian asked about the timeline and vision of the project. Mr. Leone stated there will probably be a referendum where the citizens will vote.

Mr. Dermenjian asked about the occasions when tuition would be paid by a parent. Mrs. Savarese reviewed the policy and explained this was a case when the family moved and will be paying tuition after 60 days of the move and will pay tuition through the end of the school year.

IX. APPROVAL OF ACTION ITEMS BOARD MINUTES/REPORTS

RPT-011-23 Approve Regular Board Meeting Minutes for November 17, 2022

RPT-012-23 Approve the November 2022 Code of Conduct Report

RPT-013-23 Approve the November 2022 Enrollment Report

RPT-014-23 Approve the November 2022 HIB Report

RPT-015-23 Approve the Quarterly Health Office Report

RPT-016-23 Approve to Affirm Recommendation Regarding the HIB Matter

MOTION by Mr. Gesario, SECOND by Dr. Leddy

ROLL CALL: Mr. Dudas Present Mr. Gesario Present Dr. Leddy Present
Mrs. Savarese Present Mrs. Scaraggi Absent

RPT-011-23 Approve Regular Board Meeting Minutes for November 17, 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Board Meeting Minutes and Meeting Minutes for November 17, 2022.

RPT-012-23 Approve the November 2022 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the November 2022 Code of Conduct Report.

RPT-013-23 Approve the November 2022 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the November 2022 Enrollment Report.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
December 15, 2022- 7:30 PM**

RPT-014-23 Approve the November 2022 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the November 2022 HIB Report.

RPT-015-23 Approve the Quarterly Health Office Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the quarterly health office report (September, October, and November 2022) for the 2022-2023 school year.

RPT-016-23 Approve to Affirm Recommendation Regarding the HIB Matter

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's decision in HIB investigation case number 202-2023-01 for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

FINANCE/FACILITIES

FIN-084-23 Approve Acceptance of the Report of the Treasurer of School Monies – November 2021

FIN-085-23 Approve Acceptance of the Report of the Board Secretary – November 2021

FIN-086-23 Approve Acceptance of the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status – December 2021

FIN-087-23 Approve Payment of Bills and Claims – November 30, 2021

FIN-088-23 Approve the Budgetary Line Item Transfers – November 2021

FIN-089-23 Approve Submission of the FY22 ESEA Title I, Part A Performance Report

FIN-090-23 Approve Danusia S. Rampolla, LDT-C, LLC as Educational Evaluator for the Remainder of the 2022-2023 School Year

FIN-091-23 Approve Various Evaluations

FIN-092-23 Approve Travel and Work Related Expenses

FIN-093-23 Approval of Facilities Use Requests

FIN-094-23 Approval to Amend the FY23 ESEA Grant Application

FIN-095-23 Approval of Environmental Consultant

FIN-096-23 Approval of Withdrawal of Capital Reserve for Preliminary Professional Service Fees

FIN-097-23 Approve to Accept Tuition for Student No. 1307884401

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
December 15, 2022- 7:30 PM**

MOTION by Mr. Gesario, SECOND by Dr. Leddy

ROLL CALL: Mr. Dudas Present Mr. Gesario Present Dr. Leddy Present
Mrs. Savarese Present Mrs. Scaraggi Absent

FIN-084-23 Approve Acceptance of the Report of the Treasurer of School Monies – November 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the period ending November 30, 2022.

FIN-085-23 Approve Acceptance of the Report of the Board Secretary – November 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Board Secretary's Report for the period ending November 30, 2022.

FIN-086-23 Approve Acceptance of the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status – November 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of November 30, 2022, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FIN-087-23 Approve the Payment of Bills and Claims – December 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending December 15, 2022:

General Fund Bills & Claims	\$ 171,915.85	
General Fund Payroll	\$ 562,651.38	through December 15, 2022
Special Revenue	\$ 23,195.13	
Cafeteria Fund Bills & Claims	\$ 0.00	
Total Payments	\$ 757,762.36	

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
December 15, 2022- 7:30 PM**

FIN-088-23 Approve the Budgetary Line Item Transfers – November 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of November 2022, as per N.J.S.A. 18A:8.1.

FIN-089-23 Approve Submission of the FY22 ESEA Title I, Part A Performance Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the submission of the 2021-2022 Elementary and Secondary Education Act (ESEA) Title I, Part A Performance Report to the NJ Department of Education.

FIN-090-23 Approve Danusia S. Rampolla, LDT-C, LLC as Educational Evaluator for the Remainder of the 2022-2023 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Danusia S. Rampolla, LDT-C, LLC as an Educational Evaluator for the remainder of the 2022-2023 school year. The fee schedule is as follows:

Educational Evaluations \$420.00
Meetings \$125.00

FIN-091-23 Approval of Various Evaluations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the various evaluations below, services being as follows:

Student No.	Type of Evaluation	Vendor	PO	Cost
225744233	Educational	ERESC	2300285	\$420.00
7124274030	OT	Pediatric Potential	2300286	\$390.00
7124274030	PT	Pediatric Potential	2300287	\$390.00

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
December 15, 2022- 7:30 PM**

1969587819	OT	Pediatric Potential	2300295	\$390.00
1969587819	PT	Pediatric Potential	2300296	\$390.00
2846812306	Educational	ERESC	2300298	\$420.00
4950946069	Educational	ERESC	2300304	\$420.00

FIN-092-23 Approve Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the December 15, 2022 list of travel related expenses.

Staff Member	Details	Cost
Nicole Ashby Jodi Goldman Susan Groome	Institute for Multi-Sensory Education (IMSE): (Virtual) Comprehensive Orton Gillingham Training January 9-13, 2023 8:00a.m. - 3:30 p.m.	\$1,500.00 per person registration fee x 3= \$4,500.00 (PO2300300)
Giuseppe Leone	NJASA Techspo 2023 Atlantic City, NJ January 25-27, 2023	Registration fee: \$515.00 Hotel: Not to exceed \$234.44 Reimbursable Meals and Incidental Expenses at \$59.00 per day Tolls & Mileage at OMB rate (PO2300305)

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
December 15, 2022- 7:30 PM**

FIN-093-23 Approval of Facilities Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland HSA	3/30/23 3/31/23	4:00 p.m. - 10:00 p.m.	Thursday Friday	School Play	MPR
Roseland HSA	12/13/22 (retroactive) 1/3/23, 1/10/23 1/31/23, 2/14/23, 2/21/23, 2/28/23, 3/7/23, 3/14/23, 3/28/23	3:30 p.m. - 5:30 p.m.	Tuesdays	School Play Practices	MPR
Roseland HSA	1-11-23, 3-8-23 5-10-23	7:00 p.m. - 9:30 p.m. (change it time of meetings)	Wednesdays	Class Parent & HSA Meeting	Media Center

FIN-094-23 Approval to Amend the FY23 ESEA Grant Application

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the FY23 ESEA Grant Application for Title IV to include carry over funds from the prior year in the amount of \$10,000.

FIN-095-23 Approval of Environmental Consultant

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Environmental Consultant services with Verdantas LLC of Somerville, NJ to provide wetlands consulting for the purpose of adding on space to the Lester C. Noecker School in anticipation of the housing development projects. The cost estimate is \$11,000 plus as needed support and application fees to the NJDEP to be funded by Capital Reserve for preliminary fees pursuant to N.J.S. 18A:21-4. Other proposals were requested as follows:

Verdantas LLC	\$11,000 plus needed support, if applicable.
Partner Engineering and Science, Inc.	No response

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
December 15, 2022- 7:30 PM**

FIN-096-23 Approval of Withdrawal of Capital Reserve for Preliminary Professional Service Fees

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the withdrawal of Capital Reserve funds for the payment of preliminary Professional Services fees for Engineering, Architect, Environmental and application fees pursuant to N.J.S. 18A:21-4.

FIN-097-23 Approve to Accept Tuition for Student No. 1307884401

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to accept tuition for Student No. 1307884401. The monthly tuition rate for the 2022-2023 school year would be based on \$18,440.00 for the year or \$1,840.00 monthly effective February 15, 2023 - June 2023.

PERSONNEL/MANAGEMENT

PER-024-23 Approval to Accept the Resignation of Jessica Diaz

PER-025-23 Approval to Hire Mesha Mclean-Thomas as Instructional Aide for the Remainder of the 2022-2023 School Year

PER-026-23 Approval of the Additional Roseland School District Substitutes for the 2022-2023 School Year

PER-027-23 Approval of Additional Staff for Stipend Duties in 2023-2024

MOTION by Mr. Dudas, SECOND by Mr. Gesario

ROLL CALL: Mr. Dudas Present Mr. Gesario Present Dr. Leddy Present
Mrs. Savarese Present Mrs. Scaraggi Absent

PER-024-23 Approval to Accept the Resignation of Jessica Diaz

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to accept the resignation of Jessica Diaz, Instructional Aide, Employee No. 100507, Position Control No. 003, effective January 20, 2023 or until position is filled and new hire is available to start.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
December 15, 2022- 7:30 PM**

PER-025-23 Approval to Hire Mesha Mclean-Thomas as Instructional Aide for the Remainder of the 2022-2023 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to hire Mesha Mclean-Thomas, as an Instructional Aide, Position Control No. 003, at a prorated salary of \$19,000.00, no benefits, tentative start date of January 20, 2023 or sooner pending criminal history approval.

PER-026-23 Approval of the Additional Roseland School District Substitutes for the 2022-2023 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the additional list of Roseland School District Substitutes for the 2022-2023 school year pending criminal history approval.

Jessica Diaz- \$125.00 per day/\$70.00 per half day

PER-027-23 Approval of Additional Staff for Stipend Duties in 2023-2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the additional staff members to perform extra duty beyond their contractual obligations for the 2023-2024 school year.

After School Academic Program Coordinators <i>(This stipend is to be paid from the American Rescue Plan Grant)</i>	Richard Celebre Raul Sandoval	\$2,500.00 \$2,500.00
After School Academic Program Assistant Coordinator <i>(This stipend is to be paid from the American Rescue Plan Grant)</i>	Robi Dallow	\$1,000.00

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
December 15, 2022- 7:30 PM**

CURRICULUM AND INSTRUCTION

C&I-017-23 Approve the 2023-2024 District and Twelve-Month Calendars

C&I-018-23 Approve 2022-2023 School Field Trips

C&I-019-23 Approval of an After School Academic Program for the 2022-2023 School Year

MOTION by Dr. Leddy, SECOND by Mr. Gesario

ROLL CALL: Mr. Dudas Present Mr. Gesario Present Dr. Leddy Present
Mrs. Savarese Present Mrs. Scaraggi Absent

C&I-017-23 Approve the 2023-2024 District and Twelve-Month Calendars

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the District and Twelve Month Calendars for the 2023 -2024 school year.

C&I-018-23 Approve 2022-2023 School Field Trips

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following school field trips for the 2022-2023 school year:

Grade	Class Trip	Date	Purpose
Fifth Grade	Liberty Science Center Jersey City, NJ	Wednesday, May 31, 2023	Annual Field Trip
Gifted & Talented Students	Interpretive Reading Event Montclair State University, NJ	January 11, 2023	G&T Trip
Gifted & Talented Students	Learning Carnival Morristown, NJ	March 23, 2023 March 24, 2023 (rain date)	G&T Trip

C&I-019-23 Approval of an After School Academic Program for the 2022-2023 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an After School Academic Program during the 2023-2024 school year, being funded by the FY22 American Rescue Plan Grant (ARP). The program will run from January 2023 through May 2023, 2 days per week, one hour each day. Staff will be approved at the January 2023 board meeting.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
December 15, 2022- 7:30 PM**

POLICIES, REGULATIONS AND BYLAWS

PRB-007-23 Approve First Reading or Revisions of Policies/Regulations/Bylaws

MOTION by Mr. Gesario, SECOND by Dr. Leddy

ROLL CALL: Mr. Dudas Present Mr. Gesario Present Dr. Leddy Present
Mrs. Savarese Present Mrs. Scaraggi Absent

PRB-007-23 Approve First Reading of Policies/Regulations/Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the first reading of the following policies/regulations:

P 5512 Harassment, Intimidation or Bullying (M)

X. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak on any item pertaining to the school during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak,

but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

Comments:

Mr. Dermenjian stated he reviewed the demographic study and found the developer's numbers were different from Dr. Haber's numbers. He did reach out to Dr. Haber to inquire about more information and believed that it is possible that Dr. Haber's numbers may be more accurate than the developer. Mr. Leone will meet with Mr. Dermenjian to gather some of his questions and will be contacting Dr. Haber.

XI. OLD BUSINESS

None

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
December 15, 2022- 7:30 PM**

NEW BUSINESS

None

XII. ADJOURNMENT

MOTION by Mr. Gesario, SECOND by Dr. Leddy

ROLL CALL: Mr. Dudas Present Mr. Gesario Present Dr. Leddy Present
Mrs. Savarese Present Mrs. Scaraggi Absent

The Reorganization Meeting, which will be immediately followed by the Regular Board Meeting, will be held Thursday, January 5, 2023 at 7:30 PM in the Multi-Purpose Room.

Respectfully Submitted,



Deborah Muscara
Interim Board Secretary/Business Administrator