

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING  
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL  
MAY 18, 2023 – 7:00 PM**

**I. CALL TO ORDER** – Board President

**II. STATEMENT OF COMPLIANCE** - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

**ROLL CALL:** Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_  
Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

**III. FLAG SALUTE**

**IV. BOARD PRESIDENT REPORT**

**V. COMMITTEE REPORTS**

**VI. SUPERINTENDENT REPORT**

- Manners to Go Presentation- Lisa Richie, Presenter (via Zoom) & Lynn Cummings
- Department of Special Services End of Year Update- Dr. Celebre
- Principal Comments
- Superintendent Comments

**VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

**VIII. PUBLIC COMMENT** – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

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**IX. APPROVAL OF ACTION ITEMS**

**BOARD MINUTES/REPORTS**

RPT-039-23 Approve Board Meetings Minutes

RPT-040-23 Approve the April 2023 Code of Conduct Report

RPT-041-23 Approve the April 2023 Enrollment Report

RPT-042-23 Approve the April 2023 HIB Report

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_

Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

RPT-039-23 Approve Board Meetings Minutes

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Business Board Meeting Minutes and Closed Session Minutes for April 27, 2023.

RPT-040-23 Approve the April 2023 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the April 2023 Code of Conduct Report.

RPT-041-23 Approve the April 2023 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the April 2023 Enrollment Report.

RPT-042-23 Approve the April 2023 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the April 2023 HIB Report.

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**ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS - July 1, 2023  
through June 30, 2024**

- AAD-001-23 Appointment of Health Insurance Broker - Brown & Brown Benefit Advisors
- AAD-002-23 Appointment of Property and Casualty Broker - CBIZ Insurance Services, Inc.
- AAD-003-23 Appointment of Board Attorney - Cornell, Merlino, McKeever & Osborne, LLC
- AAD-004-23 Appointment of Special Education Attorney - Cornell, Merlino, McKeever & Osborne, LLC
- AAD-005-23 Appointment of Auditor - Nisivoccia & Company LLP
- AAD-006-23 Authorize Bonding of Board Secretary and Treasurer
- AAD-007-23 Appointment of Treasurer of School Monies
- AAD-008-23 Authorize Payment of Bills between Board Meetings
- AAD-009-23 Appointment of School Physician
- AAD-010-23 Appointment of Integrated Pest Management (IPM) Coordinator
- AAD-011-23 Appointment of Asbestos Management Officer
- AAD-012-23 Appointment of Indoor Air Quality Designee
- AAD-013-23 Appointment of Right to Know Officer
- AAD-014-23 Appointment of Chemical Hygiene Officer
- AAD-015-23 Appointment of AHERA Coordinator
- AAD-016-23 Appointment of Division of Child Protection & Permanency (CPP) Liaison
- AAD-017-23 Appointment of Homeless Liaison
- AAD-018-23 Appointment of District Educational Stability Liaison
- AAD-019-23 Appointment of McKinney-Vento Liaison
- AAD-020-23 Appointment of I&RS and 504 Committees Coordinator
- AAD-021-23 Approve the HIB District Coordinator for the 2023-2024 School Year
- AAD-022-23 Approve the HIB Specialist for the 2023-2024 School Year
- AAD-023-23 Appointment of Qualified Purchasing Agent
- AAD-024-23 Designation of Tax Sheltered Annuity Companies
- AAD-025-23 Designation of Companies to Provide Voluntary Insurance
- AAD-026-23 Designation of Signatories
- AAD-027-23 Depositories for District Funds
- AAD-028-23 Approval of Financial Advisor
- AAD-029-23 Appointment of Affirmative Action Officer
- AAD-030-23 Appointment of the School Safety Specialist
- AAD-031-23 Appointment of Public Agency Compliance Officer

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AAD-032-23 Appointment of Architect - Gianforcaro, Architects, Engineers, and Planners

AAD-033-23 Line Item Budgetary Transfers

AAD-034-23 Approval of Bond Counsel

AAD-035-23 Authorize Payment of July Bills

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_

Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

AAD-001-23 Appointment of Health Insurance Broker - Brown & Brown Benefit Advisors

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Brown & Brown Benefit Advisors, 56 Livingston Avenue, Suite 220, Roseland, NJ 07068, as its Group Insurance Broker of record for the 2023-2024 school year.

AAD-002-23 Appointment of Property and Casualty Broker - CBIZ Insurance Services, Inc.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves CBIZ Insurance Services, Inc., 219 South Street, New Providence, NJ 07974, as its Property & Casualty Insurance Broker of record for the 2023-2024 school year.

AAD-003-23 Appointment of Board Attorney - Cornell, Merlino, McKeever & Osborne, LLC

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints the law firm of Cornell, Merlino, McKeever & Osborne, LLC, 238 St. Paul Street, Westfield, NJ 07090, as its Attorney of Record, to provide legal advice on general counsel and negotiations matters for the 2023-2024 school year, at a fee of \$170.00 per hour.

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AAD-004-23 Appointment of Special Education Attorney - Cornell, Merlino, McKeever & Osborne, LLC

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Athina Cornell, Esq., of the law firm of Cornell, Merlino, McKeever & Osborne, LLC, 238 St. Paul Street, Westfield, NJ 07090, as its legal advisor for special education matters for the 2023-2024 school year, at a fee of \$170.00 per hour.

AAD-005-23 Appointment of Auditor - Nisivoccia & Company LLP

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Nisivoccia & Company LLP, 200 Valley Road, Suite 300, Mt. Arlington, NJ 07856, as its Auditors for the 2023-2024 fiscal year, ending June 30, 2024, at a fee of \$25,500.

AAD-006-23 Authorize Bonding of Board Secretary and Treasurer of School Monies

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Bonding for the Board Secretary and the Treasurer of School Monies to be effective July 1, 2023 through June 30, 2024.

AAD-007-23 Appointment of Treasurer of School Monies

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Michael Halik, Treasurer of School Monies for the Roseland Board of Education at a salary of \$6,970.00 for the term beginning July 1, 2023 through June 30, 2024, and

BE IT FURTHER RESOLVED, that Michael Halik be covered by the Public Official Bond in the amount of \$200,000.

AAD-008-23 Authorize Payment of Bills between Board Meetings

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, designates the School Business Administrator to audit and approve the account and demands for payment prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at their next regular meeting as per N.J.S.A 18A:19-4.1.

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AAD-009-23 Appointment of School Physician

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves The Doctor's Office (Urgent Care), 556 Passaic Ave, West Caldwell, NJ 07006, to serve as School Physician effective July 1, 2023 through June 30, 2024.

AAD-010-23 Appointment of Integrated Pest Management (IPM) Coordinator

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thomas August, Supervisor of Buildings & Grounds of Lester C. Noecker School, as the Integrated Pest Management (IPM) Coordinator from July 1, 2023 through June 30, 2024.

AAD-011-23 Appointment of Asbestos Management Officer

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thomas August, Supervisor of Buildings & Grounds of Lester C. Noecker School, as Asbestos Management Officer from July 1, 2023 through June 30, 2024.

AAD-012-23 Appointment of Indoor Air Quality Designee

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thomas August, Supervisor of Buildings & Grounds of Lester C. Noecker School, as Indoor Air Quality Designee from July 1, 2023 through June 30, 2024.

AAD-013-23 Appointment of Right to Know Officer

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thomas August, Supervisor of Buildings & Grounds of Lester C. Noecker School, as Right to Know Officer from July 1, 2023 through June 30, 2024.

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**AAD-014-23 Appointment of Chemical Hygiene Officer**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thomas August, Supervisor of Buildings & Grounds of Lester C. Noecker School, as Chemical Hygiene Officer from July 1, 2023 through June 30, 2024.

**AAD-015-23 Appointment of AHERA Coordinator**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thomas August, Supervisor of Buildings & Grounds of Lester C. Noecker School, as AHERA Coordinator from July 1, 2023 through June 30, 2024.

**AAD-016-23 Appointment of Division of Child Protection & Permanency (CPP) Liaison**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Richard Celebre as the Division of Child Protection & Permanency liaison (formerly DYFS and DCF) from July 1, 2023 through June 30, 2024.

**AAD-017-23 Appointment of Homeless Liaison**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Richard Celebre as the Homeless Liaison from July 1, 2023 through June 30, 2024.

**AAD-018-23 Appointment of District Educational Stability Liaison**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Richard Celebre as the District Educational Stability Liaison for foster students in the district from July 1, 2023 through June 30, 2024

**AAD-019-23 Appointment of McKinney-Vento Liaison**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Richard Celebre as the McKinney-Vento Liaison for homeless students in the district from July 1, 2023 through June 30, 2024.

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**AAD-020-23 Appointment of I&RS and 504 Committees Coordinator**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Raul Sandoval, Lester C. Noecker School Principal, as the I&RS and 504 Committee Coordinator from July 1, 2023 through June 30, 2024.

**AAD-021-23 Appointment the HIB District Coordinator**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Raul Sandoval, Lester C. Noecker School Principal, as the Harassment, Intimidation and Bullying (HIB) Coordinator for the 2023-2024 school year.

**AAD-022-23 Approval of HIB Specialists**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Lynn Cummings as HIB Specialist for the 2023-2024 school year.

**AAD-023-23 Appointment of Qualified Purchasing Agent**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints the School Business Administrator as the Board's Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A, et seq. and grants authority, responsibility, and accountability of the purchasing activity of the Roseland Board Education July 1, 2023 through June 30, 2024.

**AAD-024-23 Designation of Tax Sheltered Annuity Companies**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following tax sheltered annuity companies to provide service to the employees of the Roseland Board of Education: AXA Equitable, Metropolitan Life Insurance Company, The Legend Group, Lincoln Investments, Vanguard and Valic from July 1, 2023 through June 30, 2024.

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AAD-025-23 Designation of Companies to Provide Voluntary Insurance

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following companies to provide voluntary insurance plans to the employees of the Roseland Board of Education: Educator Insurance Services and AFLAC from July 1, 2023 through June 30, 2024.

AAD-026-23 Designation of Signatories

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following signatories for checks drawn from all school accounts: Board President, Treasurer of School Monies, Interim School Business Administrator/ Board Secretary or Superintendent. The signatures of two such individuals shall be required on all checks in the payment of bills and claims against the Board of Education of the Borough of Roseland immediately and from July 1, 2023 through June 30, 2024. Giuseppe Leone, Raul Sandoval and Deborah Muscara are the signers on the Student Activity Account immediately and from July 1, 2023 through June 30, 2024.

AAD-027-23 Depositories for District Funds

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the designation of Lakeland Bank as depository for funds of the Board of Education of Roseland, and for the Student Activities Account of the Lester C. Noecker School from July 1, 2023 through June 30, 2024.

AAD-028-23 Approval of Financial Advisor

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Phoenix Advisors of Bordentown, NJ as Financial Advisor and providing Continuing Disclosure Services for the 2023-2024 school year at the base fee of \$1,350.

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AAD-029-23 Appointment of Affirmative Action Officer

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the Business Administrator as Affirmative Action Officer from July 1, 2023 through June 30, 2024.

AAD-030-23 Appointment of the School Safety Specialist

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Raul Sandoval, Lester Noecker School Principal, as the School Safety Specialist for the Roseland School District (P.L. 2017 c.162) for the 2023-2024 school year.

AAD-031-23 Appointment of Public Agency Compliance Officer (P.A.C.O)

In accordance with N.J.A.C. 17:27-3.5, each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O. The P.A.C.O. is the liaison between the Division and the service provider. The service provider shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors. The P.A.C.O. is the Public Agency's point of contact for all matters concerning the implementation and administration of the statute. The P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment opportunity. As such, the P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and its regulations.

Each year, all Public Agencies are required to submit the name, title, address, telephone number, fax and e-mail address of the P.A.C.O. designated by the Public Agency. This information must be submitted to the Division no later than January 10<sup>th</sup> of each year.

However, it shall be the responsibility of the Public Agency to update the P.A.C.O. designation at any time during the year if any changes are made concerning the designated P.A.C.O.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the Business Administrator as the designated Public Agency Compliance Officer as per New Jersey Statute N.J.A.C. 17:27-3.5 from July 1, 2023 through June 30, 2024.

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AAD-032-22 Appointment of Architect - Gianforcaro, Architects, Engineers, and Planners

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Anthony Gianforcaro, with the architectural firm, Gianforcaro, Architects, Engineers, and Planners, 555 East Main Street, Chester, NJ 07930, as its Architect of Record, to provide architectural advice and updates to the States Long Range Facilities Plan for the 2023-2024 school year, at a fee of \$100.00 per hour.

AAD-033-23 Line Item Budgetary Transfers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves, as provided for in N.J.S.A. 18A:22-8.1, the Business Administrator be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly-recorded in the minutes of such meeting not less than monthly until the next reorganization meeting in January 2024.

AAD-034-23 Approval of Bond Counsel

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Bond Counsel agreement with McManimon, Scotland & Baumann, LLC of Roseland, NJ for the 2023-2024 school year. The fee for basic services relating to a permanent bond sale is \$3,500 plus \$1.00 per thousand dollars of bonds issued for the first \$15M and \$.75 per thousand of any bonds in excess of \$15M. Fees for other services are addressed in the agreement.

AAD-035-23 Authorize Payment of July Bills

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, designates the School Business Administrator to audit and approve the account and demands for payment of July bills prior to presentation to the Board. Bills will be approved by the Finance Committee in July. Final approval shall be presented to the Board for ratification at the next regular meeting as per N.J.S.A 18A:19-4.1.

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**FINANCE/FACILITIES**

- FIN-182-23 Approve Acceptance of the Report of Treasurer of School Monies – April 2023
- FIN-183-23 Approve Acceptance of the Report of the Board Secretary – April 2023
- FIN-184-23 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – April 2023
- FIN-185-23 Approve the Payment of Bills and Claims – May 2023
- FIN-186-23 Approve Budgetary Line Item Transfers – April 2023
- FIN-187-23 Approve Acceptance of the Cafeteria Report – April 2023
- FIN-188-23 Approve Submission of the Application and Acceptance of Extraordinary Aid Funds for 2023-2024
- FIN-189-23 Approve Drainage, Concrete Sidewalk and Pavers Project
- FIN-190-23 Approve the Resolution for the District Tax Payment Schedule for 2023-2024
- FIN-191-23 Approval of Insurance Carrier Providers for the 2023-2024 School Year
- FIN-192-23 Approve FlexFacts to Administer COBRA and Flexible Spending Account (FSA)
- FIN-193-23 Approval of Access Control and Video Security Upgrade
- FIN-194-23 Approve the Renewal Contract with Maschio's Food Services, Inc. as Food Service Management Company (FSMC) for the 2023-2024 School Year
- FIN-195-23 Approve Additional Compensation for Employees
- FIN-196-23 Approval of Various Evaluations
- FIN-198-23 Approve the Travel and Work Related Expenses
- FIN-199-23 Approval of Danusia S. Rampolla, M.Ed., LDTC to Attend Meeting
- FIN-200-23 Approval of Home Instruction Hours
- FIN-201-23 Approval of Tuition Rates for 2023-2024
- FIN-202-23 Approval of Server Installation
- FIN-203-23 Authorizing Applications to the Commissioner of Education for Approval of Educational Plans, Schematic Plans and School Facility Projects, Any Required Amendment to the Long Range Facilities Plan and Other Related Actions in Accordance with the Educational Facilities Construction and Financing Act

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_

Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

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FIN-182-23 Approve Acceptance of the Report of Treasurer of School Monies – April 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Treasurer of School Monies for the period ending April 2023.

FIN-183-23 Approve Acceptance of the Report of the Board Secretary – April 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Board Secretary for the period ending April 2023.

FIN-184-23 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – April 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves that pursuant to N.J.A.C. 6:23-2.12(c) 4, the district certifies that as of April 2023, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FIN-185-23 Approve the Payment of Bills and Claims – May 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending May 18, 2023:

General Fund Bills & Claims	\$ 319,721.38
General Fund Payroll	\$ 552,632.31 through May 15, 2023
Special Revenue Fund Bills & Claims	\$ 20,041.00
<u>Cafeteria Fund Bills &amp; Claims</u>	<u>\$ 17,582.20</u>
<b><i>Total Payments</i></b>	<b><i>\$ 909,976.89</i></b>

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FIN-186-23 Approve Budgetary Line Item Transfers – April 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of April 2023 as per N.J.S.A. 18A:8.1.

FIN-187-23 Approve Acceptance of the Cafeteria Report – April, 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending April 2023.

FIN-188-23 Approve the Submission of Application of Extraordinary Aid Funds for 2022-2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the Extraordinary Aid Application of related funds for the 2022-2023 school year.

FIN-189-23 Approve Drainage, Concrete Sidewalk and Pavers Project

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Drainage, Concrete Sidewalk and Paver's Project with DiRenzo LLC Contracting of West Caldwell, NJ for the 2023-2024 school year at the cost of \$33,525.00 to be funded by capital reserve. Other proposals were requested with DiRenzo LLC Contracting providing the lowest quote, as follows:

DiRenzo LLC Contracting	\$33,525.00
Sanzari Services LLC	\$38,735.51

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FIN-190-23 Approve the Resolution for the District Tax Payment Schedule for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

RESOLVED, that the amount of district taxes needed to meet the obligations of this Board during the school year 2023-2024 is \$9,097,932.00 General Fund plus \$839,850.00 Debt Service payment and that the Borough of Roseland is hereby requested to place in the hands of the Treasurer of School Monies that amount according to the following schedule in accordance with the statutes relating thereto:

<b>Date</b>		<b>General Fund</b>	<b>Debt Service</b>	<b>Total</b>
July	2023	758,161.00	0	758,161.00
August	2023	758,161.00	0	758,161.00
September	2023	758,161.00	419,925.00	1,178,086.00
October	2023	758,161.00	0	758,161.00
November	2023	758,161.00	0	758,161.00
December	2023	758,161.00	0	758,161.00
January	2024	758,161.00	419,925.00	1,178,086.00
February	2024	758,161.00	0	758,161.00
March	2024	758,161.00	0	758,161.00
April	2024	758,161.00	0	758,161.00
May	2024	758,161.00	0	758,161.00
June	2024	758,161.00	0	758,161.00
<b>Total</b>		<b>9,097,932.00</b>	<b>839,850.00</b>	<b>9,937,782.00</b>

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**FIN-191-23 Approval of Insurance Carrier Providers for the 2023-2024 School Year**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following insurance carrier providers for the 2023-2024 school year:

Health:	Horizon Blue Cross Blue Shield of New Jersey
Dental:	Horizon Healthcare Dental/Public Employer Trust
Prescription:	Horizon Blue Cross Blue Shield of New Jersey

**FIN-192-23 Approve FlexFacts to Administer COBRA and Flexible Spending Account (FSA)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves FlexFacts to administer the Consolidated Omnibus Budget Reconciliation Act (COBRA) with a \$150.00 annual fee, eighty five cents per COBRA eligible member who is an active employee enrolled on a benefit plan, \$5.00 membership fee per month for FSA, DCA for the 2023-2024 school year.

**FIN-193-23 Approval of Access Control and Video Security Upgrade**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Access Control Upgrade and Video Security Upgrade with JCT Solutions of Jersey City, NJ in the amount of \$86,605.87 and \$105,711.72, respectively., for a total of \$192,317.59 for the 2023-2024 school year. Prices are based on the County of Union Cooperative Pricing System, 8-UCCP 24-2021, pending State approval. Funding is provided by a withdrawal from capital reserve.

**FIN-194-23 Approve the Renewal Contract with Maschio's Food Services, Inc. as Food Service Management Company (FSMC) for the 2023-2024 School Year**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the renewal of the FSMC (Food Service Management Company) contract with Maschio's Food Services, Inc. for the 2023-2024 school year, including the following applicable fees with four optional renewals. The School Food Authority shall pay Maschio's annual management fee in total amount of \$11,157.00. The management fee shall be payable in monthly installments of \$1,115.70 per month commencing on September 1, 2023 and ending on June 30, 2024. Maschio's does not guarantee a return to the School Food Authority. The total cost of the contract will be \$225,378.04. In the event

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the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio's shall not be responsible for any shortfall.

**FIN-195-23 Approve Additional Compensation for Employees**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves additional compensation for employees presenting professional development and/or attending evening events.

Staff Member	Reason
Lynn Cummings	Retro-Active Approval of two (2) hours for her Manners to Go Parent Workshop at the April 19, 2023 H.S.A. Meeting which includes preparation.  Employee being paid at their hourly rate as per the REA Contract
Lynn Cummings	Approval of two (2) hours for her Manners to Go Presentation at the May 18, 2023 Board of Education Meeting which includes preparation.  Employee being paid at their hourly rate as per the REA Contract

**FIN-196-23 Approval of Various Evaluations**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following evaluations as follows:

Student No.	Evaluation	Provider	Cost	PO
2450789953	OT Reevaluation	Pediatric Potentials	\$390.00	2300491

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2450789953	PT Reevaluation	Pediatric Potentials	\$390.00	2300492
2450789953	Educational Evaluation	Danusia Rampolla, LLC., LDTC	\$420.00	2300493
3879813119	OT Evaluation	Pediatric Potentials	\$390.00	2300499
3879813119	Educational Evaluation	Danusia Rampolla, LLC., LDTC	\$420.00	2300500

FIN-198-23 Approve the Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the April 27 list of travel related expenses.

<b>Travel and Work Related Expenses Approval May 18, 2023</b>		
<b>Staff Member</b>	<b>Event Location Purpose</b>	<b>Cost</b>
Susan Tesoriero	June 5, 12, 19 and 26, 2023 July 12, 2023 Orton Gillingham Workshops Fairleigh Dickinson University	<u>Registration Cost Total</u> -\$335.00  Mileage & Tolls at OMB rate  <i>PO2300489</i>
Deborah Muscara	NJ Association of School Business Official Conference (NJASBO) Ocean Casino Resort Atlantic City June 6-7, 2023	Hotel \$117.08 + tax Meals \$44.25/2 days=\$88.50 Mileage & Tolls at OMB rate

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**FIN-199-23 Approval of Danusia S. Rampolla, M.Ed.; LDTC to Attend Meeting**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves for Danusia S. Rampolla, M.ED.; LDTC to attend a meeting for Student No. 4165997278, at a cost of \$125.00.

**FIN-200-23 Approval of Home Instruction Hours**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves for Boost Learning, LLC to provide Home Instruction hours for the following:

Student No.	Number of hours	Cost
2181230274	A maximum of 10 hours per week for the remainder of the 2022-2023 school year (6 weeks of school remaining).	60 hours maximum at \$45.00 per hour = a maximum and not to exceed \$2,700.00
9864154807	A maximum of 10 hours per week for the remainder of the 2022-2023 school year (6 weeks of school remaining).	60 hours maximum at \$45.00 per hour = a maximum and not to exceed \$2,700.00

**FIN-201-23 Approval of Tuition Rates for 2023-2024**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following tuition rates for the 2023-2024 school year as follows:

Grades Prek-K	\$19,340
Grades 1-5	\$19,612
Grades 6-8	\$17,913

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FIN-202-23 Approval of Server Installation

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Server Installation project for the 2023-2024 school year with New Era of Tampa, Fl in the amount of \$99,742.59, based on EDS Bid # 10361. This project will be funded by capital reserve.

FIN-203-23 Authorizing Applications to the Commissioner of Education for Approval of Educational Plans, Schematic Plans and School Facility Projects, Any Required Amendment to the Long Range Facilities Plan and Other Related Actions in Accordance with the Educational Facilities Construction and Financing Act

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF ROSELAND IN THE COUNTY OF ESSEX, NEW JERSEY as follows:

1. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board (the “Board Representatives”) are hereby authorized to submit the educational specifications and plans and the schematic plans for school facilities projects consisting of an addition, renovations, alterations and improvements at the Lester C. Noecker School, including acquisition and installation of fixed furnishings and equipment and site work (the “Projects”), hereby approved in forms prepared by Gianforcaro Architects, Engineers & Planners (the “Project Architect”), together with such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of the educational specifications and plans, the schematic plans and the Projects and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of the Educational Facilities Construction and Financing Act, N.J.S.A. 18A:7G-1 *et seq.* (P.L. 2000, Ch. 72, effective July 18, 2000, as amended and supplemented) (the “Act”) and N.J.A.C. 6A:26-2.1(f), 6A:26-2.3, 6A:26-3.1 and 6A:26-3.2. The Board will request debt service aid for eligible project costs.

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2. The Board Representatives are hereby further authorized and directed to submit the schematic plans and any other required information to the Planning Board and, if necessary, to the New Jersey Department of Environmental Protection and to any other appropriate agency for review and comment.
3. The Project Architect has heretofore and is hereby authorized and delegated the responsibility to prepare the plans and specifications for the Projects in consultation with and under the supervision of the Business Administrator/Board Secretary, who has heretofore and is hereby delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board, and such authorizations and delegations are hereby reconfirmed and ratified, all in accordance with the requirements of N.J.S.A. 18A:18A-16.
4. The reference to officers of this school district herein includes any vice president in the absence or unavailability of the president and assistant, deputy, interim, acting or successor officer authorized to act in that capacity or holding that position.
5. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution and to provide any required notice in a timely manner to prepare for a special school district election.
6. This resolution shall take effect immediately.

**PERSONNEL/MANAGEMENT**

PER-044-23 Approve Summer Curriculum Writing Staff 2023

PER-045-23 Approval of Teaching Staff and Salaries – 2023-2024 School Year

PER-046-23 Approval of Custodial Staff and Salaries – 2023-2024 School Year

PER-047-23 Approval of Administration and Twelve Month Employees and Salaries – 2023-2024 School Year

PER-048-23 Approval of Instructional and Cafeteria Aides for the 2023-2024 School Year

PER-049-23 Approve to Accept Resignation of Justin Surdyn

PER-050-23 Approve the Superintendent as Acting Board Secretary for the June 22, 2023 Regular Board Meeting.

PER-051-23 Approval to Hire Noha Sadany as (0.5) Part Time ESL Teacher for the 2023-2024 School Year

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PER-052-23 Approval to Hire Leslie Reilly as a Part Time Custodian- Summer 2023

PER-053-23 Approve the 2023 Summer Enrichment Program Staff

PER-054-23 Approve the 2023 E.S.Y. Program Staff

PER-055-23 Approve the 2023 Summer School Enrichment Program & Substitutes

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_

Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

PER-044-23 Approval of Summer Curriculum Writing Staff 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Summer Curriculum Writing staff for literacy professional and unit development, curricular math pacing and unit development, and resource organization.

PER-045-23 Approval of Teaching Staff and Salaries – 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the tenured and non-tenured teaching staff members listing according to salary and steps in the Roseland Education Association agreement for the 2023-2024 school year.

PER-046-23 Approval of Custodial Staff and Salaries – 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the custodial staff and salaries listing according to salary and steps in the Roseland Education Association agreement for the 2023-2024 school year.

PER-047-23 Approval of Administration and Twelve Month Employees and Salaries for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves administration and twelve month employees and salaries listing for the 2023-2024 school year.

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PER-048-23 Approval of Instructional and Cafeteria Aides for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves instructional and cafeteria aides and annual salaries for the 2023-2024 school year.

PER-049-23 Approve to Accept Resignation of Justin Surdyn

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to accept the resignation of Justin Surdyn, Position Control No. 049, effective June 30, 2023.

PER-050-23 Approve the Superintendent as Acting Board Secretary for the June 22, 2023 Regular Board Meeting.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Superintendent of Schools, Mr. Leone, as Acting Board Secretary at the June 22, 2023 Board Meeting.

PER-051-23 Approval to Hire Noha Sadany as (0.5) Part Time ESL Teacher for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to hire Noha Sadany, Positional Control No. 141, as (0.5) Part Time ESL Teacher, at Step 11, MA +15, at a salary of \$71,462.00, prorated to \$35,731.00 without benefits for the 2023-2024 school year pending criminal history approval.

PER-052-23 Approval to Hire Leslie Reilly as a Part Time Custodian- Summer 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to hire Leslie Reilly as part time custodian, Position Control No. 014, from July 5- August 4, 2023, (4) four hours per day from 8:00 a.m. - 12:00 p.m., at a rate of \$18.50 per hour, pending criminal history approval.

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PER-053-23 Approve the 2023 Summer Enrichment Program Staff

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2023 Summer School Enrichment Program staff member list for the 2023 Summer School Enrichment Program to be held from 8:45 AM to 1:00 PM, July 6 - July 28, 2023 (14 days), at a rate of \$127.50/day.

PER-054-23 Approve the 2023 E.S.Y. Program Staff

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2023 Extended School Year Program (E.S.Y.) staff member listing for the E.S.Y. Program to take place from 8:45AM to 1:00PM, July 6-28, 2023 (14 days), in an amount not to exceed \$44,505 according to the salary and step guide in the Roseland Education Association agreement, vendor contract, or other district contracts.

PER-055-23 Approve the 2023 Summer School Enrichment Program & Substitutes

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2023 Summer School Enrichment Program Substitute Teachers and Aides listing for the 2023 Summer School Enrichment Program to be partially funded by the ARP/Summer Based Learning Grant.

**CURRICULUM AND INSTRUCTION**

C&I-029-23 Approve an Additional Student for West Essex Senior High School Senior Service 2023

C&I-030-23 Approve (0.5) Part Time English as a Second Language (ESL) Teaching Position for the 2023-2024 School Year

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_

Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

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C&I-029-23 Approve an Additional Student for West Essex Senior High School Senior Service 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves an additional student for Senior Service experience at Lester C. Noecker School from May 18, 2023 - June 13, 2023:

<b>Senior Service Student</b>	<b>Assigned to</b>
Konstantina Ntoufas	Michael Megaro

C&I-030-23 Approve (0.5) Part Time English as a Second Language (ESL) Teaching Position for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to add a (0.5) Part Time English as a Second Language (ESL) Teaching Position, Position Control No. 141, for the 2023 -2024 School Year.

**POLICIES, REGULATIONS AND BYLAWS**

PRB-012-23 Approve Second Reading or Revisions of Policies/Regulations/Bylaws

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_

Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

PRB-012-23 Approve Second or Revisions of Policies/Regulations/Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve second reading or revisions of the following policies/regulations:

- |            |   |
|------------|---|
| P 0144     | Board Member Orientation and Training (Revised) |
| P & R 2520 | Instructional Supplies (M) (Revised)            |
| P 3217     | Use of Corporal Punishment (Revised)            |

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P 4217	Use of Corporal Punishment (New)
P 5305	Health Services Personnel (M) (Revised)
P & R 5308	Student Health Records (M) (Revised)
P & R 5310	Health Services (M) (Revised)
P 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
P 6115.04	Federal Funds – Duplication of Benefits (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 7440	School District Security (M) (Revised)
P 9100	Public Relations (Abolished)
P 9140	Citizens Advisory Committees (Revised)
R 9140	Citizens Advisory Committee (M) (Abolished)

**X. PUBLIC COMMENTS**

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak on any item pertaining to the school during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

**XI. OLD BUSINESS**

**NEW BUSINESS**

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**XII. CONSIDERATION FOR CLOSED SESSION**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:

RESOLVED, by the Board of Education of the Borough of Roseland, that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss matters relating to personnel and the Superintendent Evaluation.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist. The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231  
The Board will reconvene in public at \_\_\_\_\_ p.m. and may take action following the closed session.

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_  
Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

**XIII. REOPEN INTO PUBLIC SESSION**

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_  
Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

**XIV. ADJOURNMENT**

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_  
Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

The next Regular Board Meeting will be held on  
Thursday, June 22, 2023 at 7:00 PM in the Lester C. Noecker School Media Center.