

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JANUARY 18, 2024 – 7:00 PM**

I. CALL TO ORDER – Board President

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Scaraggi _____ Mrs. Villopoto _____

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

V. COMMITTEE REPORTS

- Curriculum Committee
- Finance/ Facilities Committee
- HSA
- SEPAC

VI. SUPERINTENDENT REPORT

- Principal Comments
- Superintendent Comments
- Referendum Update- Presentation with Gianfocar Architects Engineers & Planners

VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Agenda Items

VIII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response

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would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

IV. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

RPT-023-24 Approve the Regular Board Meeting Minutes- December 2023 and January 4, 2024

RPT-024-24 Approve the December 2023 Enrollment Report

RPT-025-24 Approve the December 2023 HIB Report

RPT-026-24 Approve the December 2023 Code of Conduct Report

RPT-027-24 Approve to Affirm Recommendation Regarding the HIB Matter (2023-2024-003)

RPT-028-24 Approve to Affirm Recommendation Regarding the HIB Matter (2023-2024-004)

RPT-029-24 Approve to Affirm Recommendation Regarding the HIB Matter (2023-2024-005)

RPT-030-24 Approve to Affirm Recommendation Regarding the HIB Matter (2023-2024-006)

RPT-031-24 School Board Member Recognition Month

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

RPT-023-24 Approve the Regular Board Meeting Minutes for December 2023 and January 4, 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular and Closed Session Board Meeting Minutes for December 14, 2023 and January 4, 2024.

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RPT-024-24 Approve the December 2023 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the December, 2023 Enrollment Report.

RPT-025-24 Approve the December 2023 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves December 2023 HIB Report.

RPT-026-24 Approve the December 2023 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves December 2023 Code of Conduct Report.

RPT-027-24 Approve to Affirm Recommendation Regarding the HIB Matter
(2023-2024-003)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's decision in HIB investigation case number 2023-2024-03 for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/ Board Secretary to transmit a copy of the Board's decision to the affected students' parent.

RPT-028-24 Approve to Affirm Recommendation Regarding the HIB Matter
(2023-2024-004)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's decision in HIB investigation case number 2023-2024-04 for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/ Board Secretary to transmit a copy of the Board's decision to the affected students' parent.

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RPT-029-24 Approve to Affirm Recommendation Regarding the HIB Matter
(2023-2024-005)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's decision in HIB investigation case number 2023-2024-05 for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/ Board Secretary to transmit a copy of the Board's decision to the affected students' parent.

RPT-030-24 Approve to Affirm Recommendation Regarding the HIB Matter
(2023-2024-006)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's decision in HIB investigation case number 2023-2024-06 for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/ Board Secretary to transmit a copy of the Board's decision to the affected students' parent.

RPT-031-24 School Board Member Recognition Month

RESOLVED, that the Board of Education, approves to recognize our School Board Members during School Board Recognition Month;

WHEREAS, The New Jersey School Boards Association has declared January 2024 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Roseland Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Roseland Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

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WHEREAS, New Jersey’s local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Roseland Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2024 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Roseland Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children’s education.

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FINANCE/FACILITIES

- FIN-108-24 Approve Acceptance of the Report of the Treasurer of School Monies – December 2023
- FIN-109-24 Approve Acceptance of the Report of the Board Secretary – December 2023
- FIN-110-24 Approve Acceptance of the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – January 2024
- FIN-111-24 Approve Payment of Bills and Claims – January, 2023
- FIN-112-24 Approve the Budgetary Line Item Transfers – December 2023
- FIN-113-24 Approve Acceptance of the Cafeteria Report – November 2023
- FIN-114-24 Approve Bond Redemption - Series 2013
- FIN-115-24 Approve the Submission of the December 31, 2023 E-Certification of Compliance
- FIN-116-24 Approve Various Evaluations
- FIN-117-24 Approve the 2024-2025 Budget Calendar
- FIN-118-24 Approval of Home Instruction for Student
- FIN-119-24 Approval of Professional Development Presentation
- FIN-120-24 Approval of High Focus Treatment Center Services
- FIN-121-24 Approval of Withdrawal from Maintenance Reserve
- FIN-122-24 Approval of Emergency Agreement with Public Sewer Service
- FIN-123-24 Approve the Travel and Work Related Expenses
- FIN-124-24 Approval of the Bergen County Special Services School District Contract for the 2023-2024 School Year

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Scaraggi _____ Mrs. Villopoto _____

- FIN-108-24 Approve Acceptance of the Report of the Treasurer of School Monies – December 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the period ending December 31, 2023.

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FIN-109-24 Approve Acceptance of the Report of the Board Secretary – December 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Board Secretary’s Report for the period ending December 31, 2023.

FIN-110-24 Approve Acceptance of the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – December 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of December 31, 2023, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FIN-111-24 Approve the Budgetary Line Item Transfers – December 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of December 2023, as per N.J.S.A. 18A:8.1.

FIN-112-24 Approve the Payment of Bills and Claims – January 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending January 18, 2024:

General Fund Bills & Claims	\$ 531,839.57
General Fund Payroll	\$ 905,901.31 through January 12, 2024
Special Revenue	\$ 24,029.52
<u>Cafeteria Fund Bills & Claims</u>	<u>\$ 17,288.71</u>
Total Payments	\$1,479,059.11

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FIN-113-24 Approve Acceptance of the Cafeteria Report – December 31, 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending December 31, 2023.

FIN-114-24 Approve Bond Redemption - Series 2013

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a Series 2013 interest payment of \$24,675.00 on March 1, 2024 to the Chase Manhattan Bank for the Roseland Board of Education.

FIN-115-24 Approve the Submission of the December 31, 2023 E-Certification of Compliance

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the requirements of N.J.S.A. 18A:17-14.4 (P.L. 2007, c53., authorizes the submission of the Certification of Compliance with Federal and State law respecting the reporting of compensation for certain employees for the calendar year ended December 31, 2023.

FIN-116-24 Approve Various Evaluations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves various evaluations as follows:

Student No.	Type of Evaluation	Vendor	Cost
2770595644	AAC Training	Creative Speech Solutions	\$230.00
3866414395	OT Reevaluation	Pediatric Potentials	\$390.00
7664470830	OT Reevaluation	Pediatric Potentials	\$390.00
4532759335	OT Reevaluation	Pediatric Potentials	\$390.00

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4532759335	Neurological Evaluation	St. Joseph’s Children’s Hospital	\$450.00
4532759335	Assistive Technology Evaluation	Bergen County Special Services	\$1,100.00

FIN-117-24 Approve the 2024-2025 Budget Calendar

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2024-2025 Budget Calendar to be revised as needed.

FIN-118-24 Approval of Home Instruction for Student

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves to provide home instruction for Student No. 9619632034, one (1) time per week at two (2) hours per day starting the week of January 8, 2024 for a maximum of ten (10) days or twenty (20) hours maximum. Home instruction is being provided by one of our previously board approved home instruction teachers.

FIN-119-24 Approval of Professional Development Presentation

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves for Laurine Sibia, M.A., M.Ed. (presenter and consultant) to present and interactive professional development session specific to the needs and interests of support in Multilingual Learners. This will take place on February, 20, 2024 for three (3) hours from 9:00 a.m. - 12:00 p.m. at a cost of \$1,050.00.

FIN-120-24 Approval of High Focus Treatment Center Services

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves High Focus Treatment Center in Paramus, NJ effective December 22, 2023 to an estimated date of January 26, 2024 at the cost of \$350 per day for an estimated cost of \$9,100 for Student No. 9619632034.

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FIN-121-24 Approval of Withdrawal from Maintenance Reserve

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the withdrawal of Maintenance Reserve in the amount of \$25,000 to fund maintenance repairs including the emergency project of a water main break and the generator repair. Any unused funds are deposited back into the Maintenance Reserve at year end.

FIN-122-24 Approval of Emergency Agreement with Public Sewer Service

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the contract to repair a water main break with Public Sewer Service of West Caldwell, NJ in the amount of \$19,835.04 funded by a withdrawal from Maintenance Reserve and pursuant to N.J.S.A. 18A:18A-7. Public Sewer Service pricing is part of the Ed Data Purchasing Coop #11647.

FIN-123-24 Approve the Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the February 16, 2023 list of travel related expenses.

Travel and Work Related Expenses Approval February 18, 2024		
Staff Member	Event/Location/Purpose	Cost
Thomas August	NJSBGA Conference 2024 Harrah's, Atlantic City, NJ March 17-20, 2024	<u>Workshop Cost:</u> \$325.00 <u>Hotel Cost:</u> (includes meals) \$100.00/per night x 3 nights= \$300.00 Tolls and Mileage at OMB rate
Candace Thomas	IXL Live Workshop The Westin Governor Morris Morristown, NJ March 6, 2024 8:30 a.m. - 3:00 p.m.	<u>Workshop Cost:</u> \$95.00 Tolls and Mileage at OMB rate

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Nicole Leone	IXL Live Workshop The Westin Governor Morris Morristown, NJ March 6, 2024 8:30 a.m. - 3:00 p.m.	<u>Workshop Cost:</u> \$95.00 Tolls and Mileage at OMB rate
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FIN-124-24 Approval of the Bergen County Special Services School District Contract for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the annual contract for services from the Bergen County School District, 540 Farview Avenue, Paramus, NJ 07652, for the remainder of the 2023-2024 school year.

PERSONNEL

PER-036-24 Approval of Roseland School District Substitutes for the 2023-2024 School Year

PER-037-24 Approval of Parent Volunteers for the 2023-2024 School Year

PER-038-24 Approve to Hire Robin Wilde as Kindergarten Maternity Leave Replacement

PER-039-24 Approval to Revise Instructional Aide Contract for Remainder of the 2023-2024 School Year

PER-040-24 Approve the Revision of the Jaclyn Spector Maternity Leave

PER-041-24 Approval to Accept the Retirement of Marilyn Havrilla

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

PER-036-24 Approval of Roseland School District Substitutes for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following additional Roseland School District Substitutes for the remainder of the 2023-2024 school year, pending criminal history approval.

William Williams-Substitute Teacher, \$125.00 per day/\$70.00 per half day
Adrienne Vallee- Substitute Aide, \$125.00 per day/\$70.00 per half day

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PER-037-24 Approval of Parent Volunteers for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following list of parent volunteers for the 2023-2024 school year pending criminal history approval:

Bonnie Sturchio
Domenica Trupia
Corby Murano
Kim Tretter

Alyson Dorchak
Jennifer Remolino
Kerry Rapp

PER-038-24 Approve to Hire Robin Wilde as Kindergarten Maternity Leave Replacement

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves to hire Robin Wilde, as Kindergarten Maternity Leave Replacement, Position Control No. 010, at a salary of Step 1, MA, \$61,062.00 with benefits, with an effective start date of January 2, 2024 pending criminal history approval.

PER-039-24 Approval to Revise Instructional Aide Contract for Remainder of the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the contract revision for Margaret McCormack, instructional aide, Position Control No. 034, to reflect her working at 3 days per week, at a prorated salary of \$8,784.00 effective January 2, 2024 through the last day of school in June 2024.

PER-040-24 Approve the Revision of the Jaclyn Spector Maternity Leave

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves a revised leave of absence for Jaclyn Spector, Resource Room Teacher, effective December 4, 2023 through June 17, 2024. The leave shall be comprised of a combination of the Family Medical Leave Act, New Jersey Family Leave Act, and pursuant to Article VII(C) of the Collective Bargaining Agreement between the Roseland Board of Education and the Roseland Education Association (July 1, 2021 – June 30, 2024).

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PER-041-24 Approval to Accept the Retirement of Marilyn Havrilla

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to accept the resignation of Marilyn Havrilla, Position Control No. 009, effective the last day of school in June 2024.

CURRICULUM AND INSTRUCTION

C&I-020-24 Approve the Statement of Assurance for Paraprofessional Staff- January 2024

C&I-021-24 Approve Additional 2023-2024 School Field Trips

C&I-022-24 Approve the Update to Uniform Memorandum of Agreement (MOA) between Education & Law Enforcement Officials

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

C&I-020-24 Approve the Statement of Assurance for Paraprofessional Staff- January 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the part two (2) submission of the Statement of Assurance for Paraprofessional Staff for the 2023-2024 school year.

C&I-021-24 Approve Additional 2023-2024 School Field Trips

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following school field trips for the 2023-2024 school year:

Grade	Class Trip	Date	Purpose
Gifted and Talented Students	Learning Carnival Grades 3-5	Thursday, March 14, 2024 Rain Date: 3/15/24	G & T Event

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C&I-022-24 Approve the Update to Uniform Memorandum of Agreement (MOA) between Education & Law Enforcement Officials

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the update to the Uniform Memorandum of Agreement (MOA) between Education & Law Enforcement Officials for the 2023-2024 School Year.

X. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak on any item pertaining to the school during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

XI. OLD BUSINESS

NEW BUSINESS

XII. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:

RESOLVED, by the Board of Education of the Borough of Roseland, that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss matters relating to HIB case 2023-2024-03, 2023-2024-04, 2023-2024-05, 2023-2024-06 and 2023-2024-07.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist. The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board will reconvene in public at _____ p.m. and may take action following the closed session.

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MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

XIII. REOPEN INTO PUBLIC SESSION

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

XIV. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

The next regular board meeting will be held Thursday, February 15, 2024 at 7:00 PM in the
Library/Media Center.