

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING  
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL  
MARCH 14, 2024 – 7:00 PM**

**I. CALL TO ORDER** – Board President

**II. STATEMENT OF COMPLIANCE** - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

**ROLL CALL:**      Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_  
   Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

**III. FLAG SALUTE**

**IV. BOARD PRESIDENT REPORT**

**V. COMMITTEE REPORTS**

**VI. SUPERINTENDENT REPORT**

- Superintendent
  - Preliminary Budget Presentation
- Principal Report
  - Georgina Tanedo Presentation

**VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

**VIII. PUBLIC COMMENT** – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

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**IX. APPROVAL OF ACTION ITEMS**

**BOARD MINUTES/REPORTS**

RPT-037-24 Approve the February 2024 Regular Business Meeting and Closed Session Minutes

RPT-038-24 Approve the February 2024 Code of Conduct Report

RPT-039-24 Approve the February 2024 Enrollment Report

RPT-040-24 Approve the February 2024 HIB Report

RPT-041-24 Approve the Quarterly Health Office Report

RPT-042-24 Approve to Affirm Recommendation Regarding the HIB Matters (2023-2024-008)

RPT-043-24 Approve to Affirm Recommendation Regarding the HIB Matters (2023-2024-009)

RPT-044-24 Approve to Affirm Recommendation Regarding the HIB Matters (2023-2024-010)

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_

Mrs. Scaraggi \_\_\_\_\_ Mrs. Villopoto \_\_\_\_\_

RPT-037-24 Approve the February 2024 Regular Business Meeting and Closed Session Minutes

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Business Meeting and Closed Session Minutes for February 22, 2024.

RPT-038-24 Approve the February 2024 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the February 2024 Code of Conduct Report.

RPT-039-24 Approve the February 2024 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the February 2024 Enrollment Report.

RPT-040-24 Approve the February 2024 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the February 2024 HIB Report.

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RPT-041-24 Approve the Quarterly Health Office Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Quarterly Health Office Report.

RPT-042-24 Approve to Affirm Recommendation Regarding the HIB Matters (2023-2024-008)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's decision in HIB investigation case number 2023-2024-008 for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

RPT-043-24 Approve to Affirm Recommendation Regarding the HIB Matters (2023-2024-009)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's decision in HIB investigation case number 2023-2024-009 for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

RPT-044-24 Approve to Affirm Recommendation Regarding the HIB Matters (2023-2024-010)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's decision in HIB investigation case number 2023-2024-010 for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

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**FINANCE/FACILITIES**

- FIN-147-24 Approve Acceptance of the Report of Treasurer of School Monies – February 2024
- FIN-148-24 Approve Acceptance of the Report of the Board Secretary– February 2024
- FIN-149-24 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – February 2024
- FIN-150-24 Approval the Payment of Bills and Claims – March 2024
- FIN-151-24 Approve Budgetary Line Item Transfers – February 2023
- FIN-152-24 Approval of Donation from RRJ Petrol, Inc. , Roseland, NJ
- FIN-153-24 Approval of Audrey Vernick Author Visit
- FIN-154-24 Approve the Travel and Work Related Expenses
- FIN-155-24 Approval for Various Staff to Amend Date of Conquer Mathematics Professional Development Workshops during the 2023-2024 School Year
- FIN-156-24 Approve Additional Compensation for Employees
- FIN-157-24 Approve the Purchase of Chromebooks and Cases
- FIN-158-24 Adoption of the 2024-2025 Tentative Budget
- FIN-159-24 Approve ABA Home Consultation Staff and Hours for the 2023-2024 School Year
- FIN-160-24 Approval of New Bank Account- Capital Project
- FIN-161-24 Approve Various Evaluations
- FIN-162-24 Approve Acceptance of the Cafeteria Report – February 2024
- FIN-163-24 Approval of the Sussex County Regional Transportation Agreements for 2024-2025 School Year

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:**      Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_  
  
                                 Mrs. Scaraggi \_\_\_\_\_ Mrs. Villopoto \_\_\_\_\_

- FIN-147-24 Approve Acceptance of the Report of the Treasurer of School Monies – February 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Treasurer of School Monies for the period ending February 2024.

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FIN-148-24 Approve Acceptance of the Report of the Board Secretary –February 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Board Secretary for the period ending February 2024.

FIN-149-24 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – February 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of February 2023, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FIN-150-24 Approval the Payment of Bills and Claims – March 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending March 14, 2024:

General Fund Bills & Claims	\$ 126,769.63
General Fund Payroll	\$ 556,560.21 through March 15, 2024
Special Revenue Fund Bills & Claims	\$ 13,050.64
Debt Services Fund	\$ 24,675.00
Cafeteria Fund Bills & Claims	\$ _____
<b><i>Total Payments</i></b>	<b><i>\$ 721,055.48</i></b>

FIN-151-24 Approve Line Item Transfers – February 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of February 2024, as per N.J.S.A. 18A:8.1.

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FIN-152-24 Approval of Educational Alliance School Grant Donation from RRJ Petrol, Inc.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves a \$500.00 donation from RRJ Petrol, Inc., 550 Eagle Rock Avenue, Roseland, NJ 07068. This donation is part of the Educational Alliance School Grant through Exxon Mobil.

FIN-153-24 Approval of Audrey Vernick Author Visit

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Audrey Vernick author visit on Monday, March 25, 2024. She will giving three group presentations at a total cost of \$2,000.00.

FIN-154-24 Approve the Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the March 14, 2024 list of travel related expenses.

<b>Travel and Work Related Expenses Approval March 14, 2024</b>		
<b>Staff Member</b>	<b>Event Location Purpose</b>	<b>Cost</b>
Noha Sadany	NJTESOL Spring Conference Cherry Hill, NJ New Jersey Teachers of (English to Speakers of Other Languages) May 30, 2024 Professional Development	Registration: \$390.00 Tolls & Mileage at OMB rate
Chelsea Clarke	NJAGC Conference April 12, 2024 7:30 am - 3:30 pm Mercer County Community College	Registration: \$189.00 Tolls & Mileage at OMB rate

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Thomas August	Strategies for Maximizing Supply & Labor Savings Kenilworth, NJ April 26, 2024 7:30 am - 2:00 pm	Registration : no cost Tolls & Mileage at OMB rate
Thomas August	2024 ESCNJ Vendor Expo Edison, NJ May 21, 2024 9:00 am - 3:00 pm	Registration: no cost Tolls & Mileage at OMB rate
Lynn Cummings	Advanced K-12 Behavioural Threat Assessment and Management Training (In-Person) New Brunswick, NJ April 17, 2024 8:30 am - 3:30 pm	Registration: no cost Tolls & Mileage at OMB rate

FIN-155-24 Approval for Various Staff to Amend Date of Conquer Mathematics Professional Development Workshops during the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the date to attend Conquer Mathematics professional development workshops with Nancy Schultz, 476 Newark Pompton Turnpike, Pompton Plains, NJ 07444. The cost per person for the workshops are the same \$180.00 each, to be funded by the FY22 American Rescue Plan (ARP) Esser III Accelerated Learning Grant. Workshops are from 8:30AM - 2:15PM with a 30-45 minute lunch (lunch being provided). They are as follows:

Name	Day	Date	Type	Grade	Workshop Title	Fee
Santos, Julieth	Tue	new date: 4/23/24 (was 1/11/24)	SLS-Yr 1	5	Geometry	180.00

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FIN-156-24 Approve Additional Compensation for Employees

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves additional compensation for employees presenting professional development and/or attending evening events.

Staff Member	Reason
Robi Dallow	Approval for presence at evening conferences on March 18, 2024 from 5:30 p.m. - 8:00 p.m. (maximum of 2.5 hours) To be paid at employees hourly rate.

FIN-157-24 Approve the Purchase of Chromebooks and Cases

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the purchase of 90 chromebooks and cases for the upcoming 3rd grade class in order to insure they are set up and available for the needs of the students. The purchase will be made with Dell Technologies of Round Rock, TX in the amount of 31,536.00 for the chromebooks based on the OMNIA National Cooperative Purchasing Alliance (NCPA), #NCPA-01-143. Cases will be purchased through CDW-G of Chicago, IL in the amount of \$1,518.40 based on ESCNJ/AEPA-22G pricing.

FIN-158-24 Adoption of the 2024-2025 Tentative Budget

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves that the Roseland Board of Education adopt the following resolution:

RESOLVED that the Roseland Borough Board of Education, in the County of Essex, approves the Tentative School budget for the 2024-2025 school year using the 2024-2025 state aid figures and the Interim School Business Administrator be authorized to submit the TENTATIVE budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline, as follows:

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	General Fund	Special Revenues	Debt Service	Total
2024-2025 Total Expenditures	\$10,742,654	\$121,419	\$842,275	\$11,706,348
Anticipated Revenues	\$ 1,417,250	\$121,419	0	\$ 1,538,669
Taxes to be Raised	\$ 9,325,404	0	\$842,275	\$10,167,679

And to advertise said tentative budget in the Herald News in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Roseland Board of Education located at the Lester C. Noecker School on April 25 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2024-2025 school year.

**A. Adjustment for Health Care Costs**

BE IT RESOLVED that the Roseland Board of Education includes in the tentative budget the adjustment for increased costs of health benefits in the amount of \$62,517. The additional funds will be used to pay for Out of District Student Placements.

**B. Maintenance Reserve Account Withdrawal**

BE IT RESOLVED, that the Roseland Board of Education, pursuant to N.J.A.C. 6A:23A-14.2(d) the general fund appropriations includes a maintenance reserve withdrawal in the amount of \$236,600.00. The district intends to utilize these funds for required maintenance for the district pursuant to N.J.A.C. 6A: 26-20.5.

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C. Travel and Related Expense Reimbursement-2024-2025

WHEREAS, school district Policy 6471, School District Travel, and N.J.A.C. 6A:23A-7.1 et. seq., provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2024-2025 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2023-2024 school year was \$25,000; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$9,470 March 1, 2024;

NOW, THEREFORE, BE IT RESOLVED, that the Roseland Board of Education hereby establishes the school district travel maximum for the 2024-2025 school year not to exceed \$25,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator/Board Secretary shall track and record these costs to insure that the maximum amount is not exceeded.

D. Professional Service Expenses

WHEREAS, N.J.A.C. 6A:23A:5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year, as defined in N.J.A.C. 6A:23A-9.3(c) 14; and

WHEREAS, the tentative budget includes the following appropriations

Legal Services	\$ 33,000
Accounting Services	\$ 26,010
School Physician	\$ 3,300
Financial Advisory	\$ 1,200; and

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WHEREAS, the Administration needs to notice the Board if there arises a need to exceed said maximums. Upon which the Board may adopt a monetary increase in the maximum amount through formal Board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

THEREFORE, BE IT RESOLVED, that the Roseland School District Board of Education establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2024-2025 school year.

FIN-159-24 Approve ABA Home Consultation Staff and Hours for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves ABA Home Consultation Staff and Hours for the 2023-2024 School Year as follows:

<b>ABA Staff Members</b>	
Julie Kyrejko, Frank Pane and Carrie Otte (to be paid at their current hourly rate)	
Students	Number of Home Consultation Hours
Student No. 2770595644	10
Student No. 5213319108	10.5 ( <i>.5 of this is retroactive approval</i> )

FIN-160-24 Approval of New Bank Account- Capital Project

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the opening of a new Capital Project account with Lakeland Bank, The signatories for this account are the following: Board President, Treasurer of School Monies and School Business Administrator or Superintendent of Schools. The signatures are two such individuals shall be required on all checks.

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FIN-161-24 Approve Various Evaluations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves various evaluations, services to be provided as follows:

Student No.	Type of Evaluation	Vendor	Cost
5630148072	OT Evaluation	Pediatric Potentials	\$390.00
5630148072	PT Evaluation	Pediatric Potentials	\$390.00

FIN-162-24 Approve Acceptance of the Cafeteria Report – February 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending February 2024.

FIN-163-24 Approval of the Sussex County Regional Transportation Agreements for 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Sussex County Regional Transportation agreement for the 2024-2025 school year for Special Education routes, Public routes and Field trips based on the CPI rate and the following administrative fees:

Public School Transportation	2%
Field Trips Transportation	4%
Special Education Transportation	3%

**PERSONNEL/MANAGEMENT**

PER-040-24 Reapproval of Curriculum Writing Staff 2023

PER-041-24 Approval to Move Alisha Wolfson to Basic Skills Instruction Leave Position

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_

Mrs. Scaraggi \_\_\_\_\_ Mrs. Villopoto \_\_\_\_\_

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PER-040-24 Reapproval of Curriculum Writing Staff 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Curriculum Writing staff for curriculum development based on newly released NJDOE standards.

Grade Level	Teachers (# of ELA Hours)	Dates	Cost
Grade 2	Gina Chartoff (6) ** 6 hours total for the 2nd grade team	January - June	\$57 / hr x 6 hrs. = \$342

PER-041-24 Approval to Move Alisha Wolfson to Basic Skills Instruction Leave Position

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to move Alisha Wolfson to Position Control No. 036 to Position Control No. 116 effective April 1, 2024 through the remainder of the 2023-2024 school year. The salary of Step 5 MA, \$62,962.00 with health benefits remain the same.

**CURRICULUM AND INSTRUCTION**

C&I-027-24 Approve 2023-2024 School Field Trips

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_

Mrs. Scaraggi \_\_\_\_\_ Mrs. Villopoto \_\_\_\_\_

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C&I-027-24 Approve a 2023-2024 School Field Trip

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following school field trips for the 2023-2024 school year:

Grade	Trip	Date	Purpose
Sixth Graders	Sixth Grade Kickball Tournament	May 22, 2024	Annual Trip Bus Cost: \$1,123.20  Estimated Cost for Pizza & Trophy: \$300.00

**POLICIES, REGULATIONS AND BYLAWS**

PRB-003-24 Approve First Reading of Policies/Regulations/Bylaws

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

ROLL CALL:        Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_  
                                 Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

PRB-003-24 Approve First Reading of Policies/Regulations/Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the first reading of the following:

- P 1140        Educational Equity Policies/Affirmative Action (M) (Revised)
- P 1523        Comprehensive Equity Plan (M) (Revised)
- P 1530        Equal Employment Opportunities (M) (Revised)
- R 1530        Equal Employment Opportunity Complaint Procedure (M) (Revised)
- P 1550        Equal Employment/Anti-Discrimination Practices (M) (Revised)
- R 2200        Curriculum Content (M) (Revised)

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- P 2260 Equity in School and Classroom Practices (M) (Revised)
- R 2260 Equity in School and Classroom Practices Complaint Procedure (M) (Revised)
- P 2411 Guidance Counseling (M) (Revised)
- P 3211 Code of Ethics (Revised)
- P 5750 Equitable Educational Opportunity (M) (Revised)
- P 5755 Equity in Educational Programs and Services (M) (Abolished)
- P & R 7610 Vandalism (Revised)

B. General Policy and Regulation Guide Updates

- P & R 2423 Bilingual Education (M) (Revised)

**X. OLD BUSINESS**

**NEW BUSINESS**

**XI. CONSIDERATION FOR CLOSED SESSION**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:

RESOLVED, by the Board of Education of the Borough of Roseland, that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss matters relating to personnel matters.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist. The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board will reconvene in public at \_\_\_\_\_ p.m. and may take action following the closed session.

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

ROLL CALL: Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_  
Mrs. Scaraggi \_\_\_\_\_ Mrs. Villopoto \_\_\_\_\_

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**XII. REOPEN TO PUBLIC SESSION**

ROLL CALL:        Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_  
  
                         Mrs. Scaraggi \_\_\_\_\_ Mrs. Villopoto \_\_\_\_\_

**XI. PUBLIC COMMENTS**

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak on any item pertaining to the school during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

**XII. ADJOURNMENT**

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

ROLL CALL:        Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_  
  
                         Mrs. Scaraggi \_\_\_\_\_ Mrs. Villopoto \_\_\_\_\_

The next Regular Board Meeting is Thursday, April 25, 2024 at 7:00 PM.  
There is a chance this meeting may be switched over to a virtual meeting.  
If this is the case, proper notification will be sent out and details will be on our website at  
[www.roselandnjboe.org](http://www.roselandnjboe.org).