

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
NOVEMBER 16, 2023 – 7:00 PM**

I. CALL TO ORDER – Board President

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

- Board Election Update

V. COMMITTEE REPORTS

- Curriculum
- Finance/ Facilities
- HSA
- SEPAC

VI. SUPERINTENDENT REPORT

- Principal Report
- Superintendent Updates

VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Business Administrator Updates
- Audit Presentation- Nisivoccia, LLP

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VIII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

IX. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

RPT-012-24 Approve Board Meeting Minutes –October 19, 2023

RPT-013-24 Approve the October 2023 Enrollment Report

RPT-014-24 Approve the October 2023 Code of Conduct Report

RPT-015-24 Approve the October 2023 HIB Report

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Savarese _____ Mrs. Scaraggi _____

RPT-012-24 Approve Board Meeting Minutes – October 19, 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular and Closed Session Board Minutes for October 19, 2023.

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RPT-013-24 Approve the October 2023 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the October 2023 Enrollment Report.

RPT-014-24 Approve the October 2023 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the October 2023 Code of Conduct Report.

RPT-015-24 Approve the October 2023 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the October 2023 HIB Report.

FINANCE/FACILITIES

FIN-072-24 Approve Acceptance of the Report of the Treasurer of School Monies – October 2023

FIN-073-24 Approve Acceptance of the Report of the Board Secretary – October 2023

FIN-074-24 Approve Acceptance of the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – October 2023

FIN-075-24 Approve Payment of Bills and Claims – November 2023

FIN-076-24 Approve Line Item Transfers - October 2023

FIN-077-24 Approve Submission of the 2023-2024 District Report of Transported Resident Students (DRTRS)

FIN-078-24 Approve Submission of the 2023-2024 Application for State School Aid (ASSA)

FIN-079-24 Approve of the Preschool Program Tuition Rate for the 2024-2025 School Year

FIN-080-24 Approve Acceptance of Financial Audit for the Year Ending June 30, 2023

FIN-081-24 Approve Submission of the Fiscal Year 2024 ESEA Title I Comparability Report

FIN-082-24 Approval of Various Evaluations

FIN-083-24 Approval of Bank Services Agreement

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FIN-084-24 Approve the FY22 American Rescue Plan (ARP) Grant Application Amendment

FIN-085-24 Approve the FY24 ESEA Grant Application Amendment

FIN-086-24 Approve the Resolution Providing for a Special School District Election for Consideration of a Bond Proposal

FIN-087-24 Approval of Facilities Use Requests

FIN-088-24 Approval of Augmentative and Alternative Communication (AAC) Training with Creative Speech Solutions, LLC.

FIN-089-24 Approval of Travel and Work Related Expenses

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Savarese _____ Mrs. Scaraggi _____

FIN-072-24 Approve Acceptance of the Report of the Treasurer of School Monies – October 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the period ending October 31, 2023.

FIN-073-24 Approve Acceptance of the Report of the Board Secretary – October 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Board Secretary's Report for the period ending October 31, 2023.

FIN-074-24 Approve Acceptance of the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status – October 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of October 31, 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are

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available to meet the district's financial obligations for the remainder of the fiscal year.

FIN-075-24 Approve the Payment of Bills and Claims – November 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of the Bills and Claims for the period ending November 16, 2023:

General Fund Bills & Claims	\$ 163,905.94	
General Fund Payroll	\$ 596,055.03	through November 15, 2023
Special Revenue Bills & Claims	\$ 34,599.39	
Cafeteria Fund	\$ 0.00	
<i>Total Payments</i>	<i>\$794,560.36</i>	

FIN-076-24 Approve Line Item Transfers - October 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of September 2023, as per N.J.S.A. 18A:8.1.

FIN-077-24 Approve Submission of the 2023-2024 District Report of Transported Resident Students (DRTRS)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively the submission of the District Report of Transported Resident Students (DRTRS) to the Department of Education for the 2023-2024 school year.

FIN-078-24 Approve Submission of the 2024-2025 Application for State School Aid (ASSA)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2024-2025 Application for State School Aid (ASSA) to the State.

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FIN-079-24 Approve the Preschool Program Tuition Rate for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Preschool Program tuition rate of \$3,400.00 per student for the 2024-2025 school year.

FIN-080-24 Approve Acceptance of Financial Audit for the Year Ending June 30, 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Roseland Board of Education findings expressed by the auditing firm of Nisivoccia, LLP, as cited in their reports entitled, Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2023, and Auditors' Management Report (AMR) on Administrative Findings – Financial, Compliance and Performance Fiscal Year Ending June 30, 2023.

FIN-081-24 Approve Submission of the Fiscal Year 2024 ESEA Title I Comparability Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2023-2024 Elementary and Secondary Education Act (ESEA) Title I Comparability Report to the Department of Education.

FIN-082-24 Approval of Various Evaluations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the various evaluations below, services being as follows:

Student No.	Type of Evaluation	Vendor	Cost
2770595644	AAC Evaluation	Creative Speech Solutions, LLC	not to exceed \$1,500.00

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1047146976	Occupational Evaluation	Pediatric Potentials	\$390.00
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FIN-083-24 Approval of Bank Services Agreement

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the two year Banking Services Agreement with our current bank, Lakeland Bank of Oak Ridge, NJ, to increase interest rates based on 75% of the Federal Reserve Rate.

FIN-084-24 Approve the FY22 American Rescue Plan (ARP) Grant Application Amendment

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the FY22 American Rescue Plan (ARP) Grant application to transfer funds from support purchased services to student purchased services.

FIN-085-24 Approve the FY24 ESEA Grant Application Amendment

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the FY24 ESEA Grant Application to include carry over funds from the prior year as follow:

Title IA	\$3,276
Title IIA	\$1,700
Title IV	\$10,000

FIN-086-24 Approve the Resolution Providing for a Special School District Election for Consideration of a Bond Proposal

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following resolution:

**RESOLUTION PROVIDING FOR A SPECIAL SCHOOL
DISTRICT ELECTION TO BE HELD ON MARCH 12, 2024
FOR CONSIDERATION OF A BOND PROPOSAL BY THE**

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**LEGALLY QUALIFIED VOTERS OF THE SCHOOL
DISTRICT.**

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE
BOROUGH OF ROSELAND IN THE COUNTY OF ESSEX, NEW
JERSEY** (with not less than a majority of the full membership of the Board
concurring) **AS FOLLOWS:**

1. It is hereby determined that a bond proposal question shall be submitted for voter approval at a special school district election to be held on March 12, 2024, between the hours of 2:00 p.m. and 8:00 p.m. as permitted and required by law. The form of the bond proposal question to be submitted to the voters shall read substantially as follows with such adjustments as may be provided by bond counsel:

BOND PROPOSAL QUESTION

The Board of Education of the Borough of Roseland in the County of Essex, New Jersey is authorized: (a) to provide for an addition, renovations, alterations and improvements at Lester Noecker School, including acquisition and installation of fixtures, furnishings and equipment, sitework and related work and costs; (b) to appropriate \$12,520,022 for such purposes and (c) to issue bonds of the school district therefore in the principal amount of \$12,520,022.

The final eligible costs of these projects authorized by this bond proposal and approved by the Commissioner of Education are \$4,538,755. The projects include \$0 for elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 40% of the annual debt service due with respect to the final eligible costs of the projects. The Board of Education is authorized to transfer funds among the projects approved at this election

Do you approve this bond proposal?

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2. This Board of Education hereby approves and adopts the bond proposal set forth above, and, subject to the approval of the legal voters of the school district as set forth therein, hereby determines to carry out the purposes described therein (the “Projects”).

3. This Board of Education hereby acknowledges and confirms that in accordance with N.J.S.A. 18A:24-16 and 18A:24-17, a supplemental debt statement has been prepared by the chief financial officer of the Borough of Roseland, giving effect to the proposed authorization of bonds of the school district in the maximum amount authorized in the proposal. The supplemental debt statement has been filed in the office of the Municipal Clerk and in the office of the Business Administrator/Board Secretary of this Board of Education prior to the adoption of the bond proposal and will be filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs prior to the date of the special election.

4. The Business Administrator/Board Secretary is hereby authorized and directed to send a certified copy of the bond proposal question to the County Clerk as required by N.J.S.A. 19:60-2, to request the County Clerk to submit the bond proposal question to the voters at the special school district election and to seek the assistance of the county officials and the municipal clerk in conducting the special school district election.

5. The Board of Education hereby acknowledges receipt of the Preliminary Eligible Costs (PEC) letters for the Projects from the Department of Education. The Board hereby elects to receive debt service aid pursuant to Section 9 of the Educational Facilities Construction and Financing Act, N.J.S.A. 18A:7G-1 *et seq.* (the “Act”). The Board further agrees to accept the determination of space eligible or ineligible for State support and the preliminary eligible costs as final eligible costs as set forth in the PEC letters by the Department of Education and not to appeal. The Business Administrator/Board Secretary is authorized, if necessary, to notify the Department of Education of the Board’s election with respect to the eligible costs and its election to receive debt service aid.

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6. Gianforcaro Architects, the School District's appointed architect for the Projects (the "Project Architect"), has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Projects in consultation with and under the supervision of the Business Administrator/Board Secretary, who has heretofore been delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board of Education, in accordance with the requirements of N.J.S.A. 18A:18A-16, and such authorizations and delegations are hereof reconfirmed.
7. The educational plans, when required, and the schematic plans for the construction of the Projects have heretofore been approved by this Board of Education, and such approval is hereby reconfirmed.
8. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board of Education (the "Board Representatives") have heretofore been authorized, and such authorization is hereby reconfirmed, to submit the educational plans, when required, and the schematic plans for the Projects, together with such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of the educational plans, when required, the schematic plans, and the Projects and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of the Act and N.J.A.C. 6A:26-2.1(f), 6A:26-2.3(c), 6A:26-3.1 and 6A:26-3.2 as appropriate.
9. The Board Representatives have heretofore been and are hereby further authorized and directed to submit the plans and any other required information to the Planning Board and the Department of Environmental Protection for review and comment as necessary, and such authorization and direction are hereby reconfirmed.
10. This Board of Education hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Business Administrator/Board Secretary through a public offering or private placement or through a conduit borrower on a tax-exempt basis. The Board of Education hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in

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order to preserve the exemption from taxation of interest on its bonds or notes if issued as tax exempt, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on its bonds or notes.

The Business Administrator/Board Secretary is hereby authorized to act on behalf of the Board of Education to deem any obligations authorized herein as Bank Qualified for the purposes of Section 265 of the Code, when appropriate. The Board of Education hereby declares the intent of the Board of Education to issue bonds or temporary notes in the amount not to exceed the amount set forth in the bond proposals approved by the voters as set forth in Section 1 and to use the proceeds to pay or to reimburse expenditures for the costs of the school capital projects authorized therein. This resolution is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

11. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution, including adjustments to conform to DOE date changes. Any actions authorized herein and taken prior hereto are hereby ratified. The Business Administrator/Board Secretary is further authorized to act on behalf of the Board of Education to make such determinations required of the Board of Education for the conduct of the election as may become necessary.

12. The reference to officers of this school district herein includes the Vice President of the Board in the absence or unavailability of the Board President and any deputy, interim, acting or successor officer holding each position.

13. This resolution shall take effect immediately.

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FIN-087-24 Approval of Facilities Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland HSA	December 7, 2023	3:30 p.m. - 6:00 p.m.	Thursday	HSA Play Auditions	Multi-Purpose and Music Room
Roseland HSA	January 10, 17, 24, 31, 2024 February 7, 10,14, 28, 2024 March 6, 9, 13, 18, 2024 March 19 and 20, 2024	3:30 p.m. - 5:30 p.m. 3:30 p.m. - 5:30 p.m. 3:30 p.m. - 5:30 p.m. 5:00 p.m. - 8:00 p.m.	all Wednesdays except 2/10- Saturday 3/9- Saturday 3/18-Monday 3/19- Tuesday	HSA Play Practice	Multi-Purpose and Music Room
Roseland Recreation Dept.	1/6/24- 3/3/24 Exception Dates 12/25/23 - 1/1/24, 2/16/24- 2/20/24	8:00AM - 12:00PM	Saturdays	Grades K-2 Basketball Clinic Program	Sierchio Gym (location has changed from prior approval)

FIN-088-24 Approval of Augmentative and Alternative Communication (AAC) Training with Creative Speech Solutions, LLC.

RESOLVED, that the Board of Education , upon the recommendation of the Superintendent, approves sixty (60) minutes of Augmentative and Alternative Communication (AAC) Training (for Student #4529579976) with one of our approved vendors Creative Speech Solutions, LLC at a cost of \$230.00.

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FIN-089-24 Approval of Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the November 16, 2023 list of travel related expenses.

Staff Member	Event Location/ Purpose	Date	Cost
Chelsea Clarke	NJAGC Best Practices in G&T Education Programming (Virtual Event)	February 28, 2024 1:30 PM - 4:30 PM	Registration Fee: \$50.00/per person
Chelsea Clarke	NJAGC NJ Gifted & Talented Updates (Virtual Event)	January 11, 2024 3:30PM - 4:30PM	Registration Fee: \$40.00/per person

PERSONNEL/MANAGEMENT

PER-026-24 Approval of the Additional Roseland School District Substitutes for the 2023-2024 School Year

PER-027-24 Approval of Robyn Caruso for Kindergarten Maternity Leave Replacement for Ashley Vajtay (Safir)

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Savarese _____ Mrs. Scaraggi _____

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PER-026-24 Approval of the Additional Roseland School District Substitutes for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the additional list of Roseland School District Substitutes for the 2023-2024 school year pending criminal history approval.

Theresa Garcia	Substitute Nurse	\$200.00/per day
Theresa Giacalone	Substitute Teacher	\$125.00/per day \$ 70.00/per half day
Robyn Caruso	Substitute Teacher	\$125.00/per day \$ 70.00/per half day
Gianna Marra	Substitute Teacher	\$125.00/per day \$ 70.00/per half day

PER-027-24 Approval of Robyn Caruso for Kindergarten Maternity Leave Replacement for Ashley Vajtay (Safir)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to hire Robyn Caruso, as maternity leave replacement for Ashley Vajtay (Safir), Position Control No. 010, at a prorated salary of Step 1, MA, \$61,062.00 with benefits, effective December 4, 2023 pending criminal history approval.

CURRICULUM AND INSTRUCTION

C&I-016-24 Approve the 2023-2024 Nursing Services Plan

C&I-017-24 Approve Additional 2023-2024 School Field Trips

C&I-018-24 Approve the School Safety and Security Plan State of Assurance for the 2023-2024 School Year

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ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

C&I-016-24 Approve the Nursing Services Plan for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the Nursing Services Plan for the 2023-2024 school year.

C&I-017-24 Approve Additional 2023-2024 School Field Trips

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following school field trips for the 2023-2024 school year:

Grade	Class Trip	Date	Purpose
Kindergarten	Essex County Environmental Center, Roseland, NJ	Tuesday, April 30, 2024	Annual Field Trip
Fifth Grade	Medieval Times Dinner & Tournament Lyndhurst, NJ	Friday, May 28, 2024	Annual Field Trip
Third Grade	Turtle Back Zoo West Orange, NJ	May 30, 2024	Annual Field Trip

C&I-018-24 Approve the School Safety and Security Plan State of Assurance for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the School Safety and Security Plan Statement of Assurance for the 2023-2024 school year.

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X. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak on any item pertaining to the school during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

XI. OLD BUSINESS

NEW BUSINESS

XII. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

The next regular board meeting will be held Thursday, December 14, 2023,
at 7:00 PM in the Media Center at the Lester C. Noecker School.